

# High Desert "Partnership in Academic Excellence" Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

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## Agenda for Regular Joint Meeting of the High Desert "Partnership in Academic Excellence" Foundation, Inc. Board of Directors Academy for Academic Excellence School Board Committee and Norton Space and Aeronautics Academy School Board Committee

Meeting at SBCSS Brier Building  
760 E. Brier Dr., San Bernardino, CA 92408

September 9, 2013 - Public Meeting – 8:00 a.m.

- 1.0 **CALL TO ORDER:** Chairman Bud Biggs
- 2.0 **ROLL CALL:**
  - .01 Foundation Board: Chairman Bud Biggs
  - .02 AAE School Board Committee: Chairman Kevin Porter
  - .03 NSAA School Board Committee: Chairman Jeff Lewis
- 3.0 **PUBLIC COMMENTS:** Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak must fill out a Request to Speak form and give it to the Recording Secretary. NOTE: Public comments pertaining to Action Items appearing on the Agenda will be taken as the item is considered.
- 4.0 **SPECIAL PRESENTATIONS/ ANNOUNCEMENTS :**
  - .01 Special Presentation
  - .02 NSAA and AAE 2013 Star Data – Jim Southwick
- 5.0 **CORRESPONDENCE:** None
- 6.0 **DISCUSSION ITEMS:**
  - .01 AB1266 – Rick Piercy
  - .02 Bond Interest Rate Cap – Jim Quinn
- 7.0 **INFORMATION:**
  - .01 Staff Reports - Included in Packet
  - .02 Foundation Board Attendance Log
  - .03 Red Cross Agreement
  - .04 President/CEO Report – Rick Piercy
  - .05 NSAA Principal's Report – Guadalupe Girard
- 8.0 **STANDING BOARD COMMITTEE REPORTS:**
  - .01 (a) Budget/Audit Committee – Russell Stringham  
(b) Fundraising Committee – Donna Siegel  
(c) Personnel Committee – Stacy Newman
- 9.0 **FOUNDATION BOARD CONSENT AGENDA:**
  - .01 Approve Minutes of June 17, 2013 Regular Meeting
  - .02 Approve Credit Card for James Southwick with a limit of \$5,000
  - .03 Approve July 1, 2013 through August 31, 2013 Financial Reports
  - .04 Approve Foundation Financial Reports for May, June and July 2013
- 10.0 **FOUNDATION BOARD ACTION ITEMS:**
  - .01 Appoint Personnel Committee Chairperson
- 11.0 **AAE SCHOOL BOARD COMMITTEE CONSENT AGENDA:**
  - .01 Approve Minutes of August 8, 2013 Regular Meeting
  - .02 Approve AAE Comparatives – August 2013
  - .03 Approve Overnight Field Trip to Disneyland for Grad Nite May 28 – 29, 2014

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.04 Approve Overnight Field Trip to Pine Summit for ASB Leadership Camp September 13 – 15, 2013

**12.0 AAE SCHOOL BOARD COMMITTEE ACTION ITEMS:**

.01 Approve Courtney Robinson as a FT Speech and Language Pathologist on the Basis of a Waiver Request Through 6/30/14

.02 Approve Variable Term CBEST Waiver Request for Heather Hagerman

**13.0 NSAA SCHOOL BOARD COMMITTEE CONSENT AGENDA:**

.01 Approve Minutes of August 21, 2013 Regular Meeting

.02 Approve NSAA Financial Report August 2013

**14.0 STAFF COMMENTS:**

**15.0 BOARD MEMBER COMMENTS:**

**16.0 ADJOURNMENT: Chairman Biggs**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 16020 Apple Valley Rd., Suite B-1, Apple Valley, CA.



Lewis Center  
for  
Educational Research

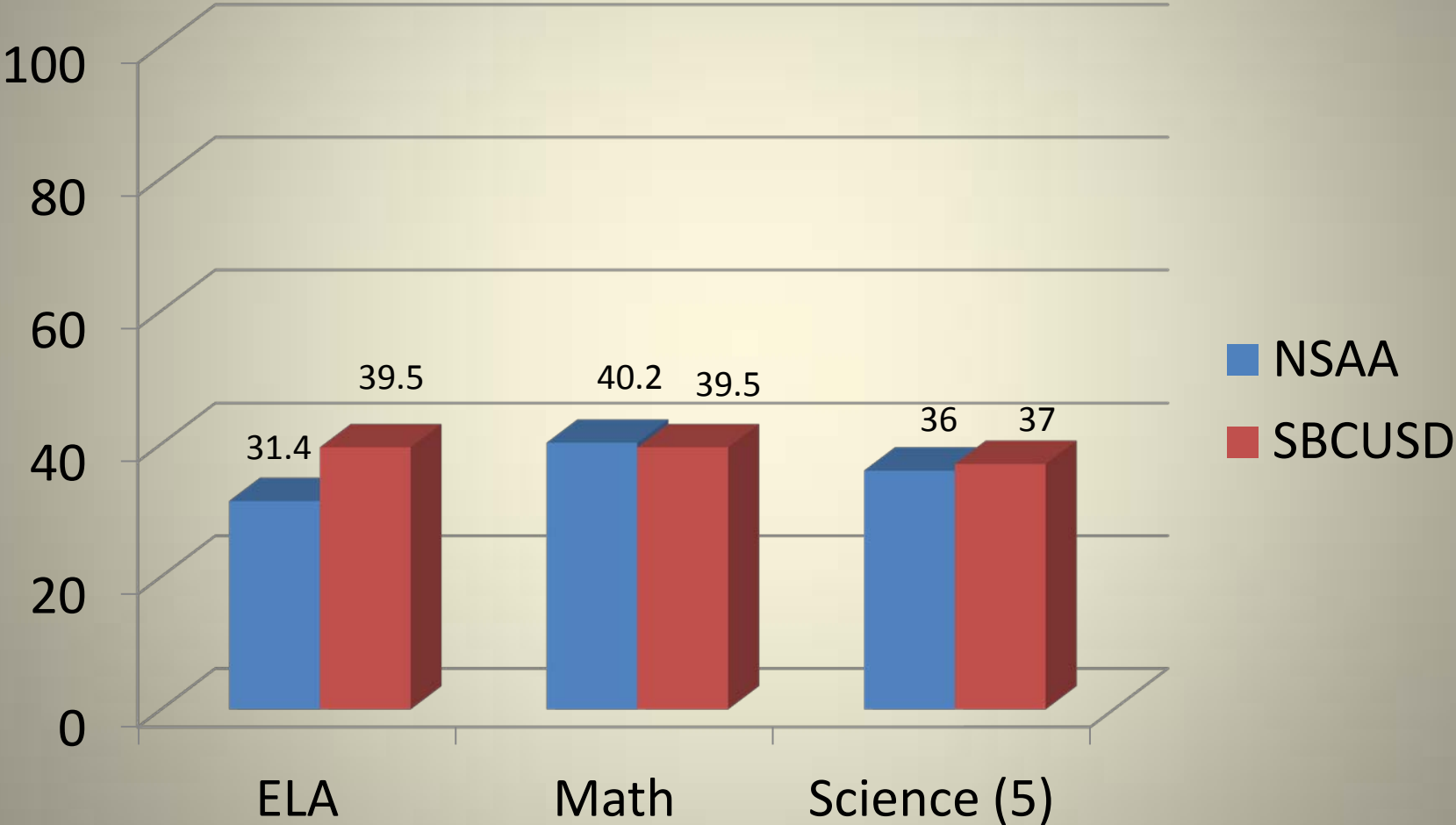
# Lewis Center for Educational Research

17500 Mana Road, Apple Valley, California 92307 | Phone: 760-946-5414

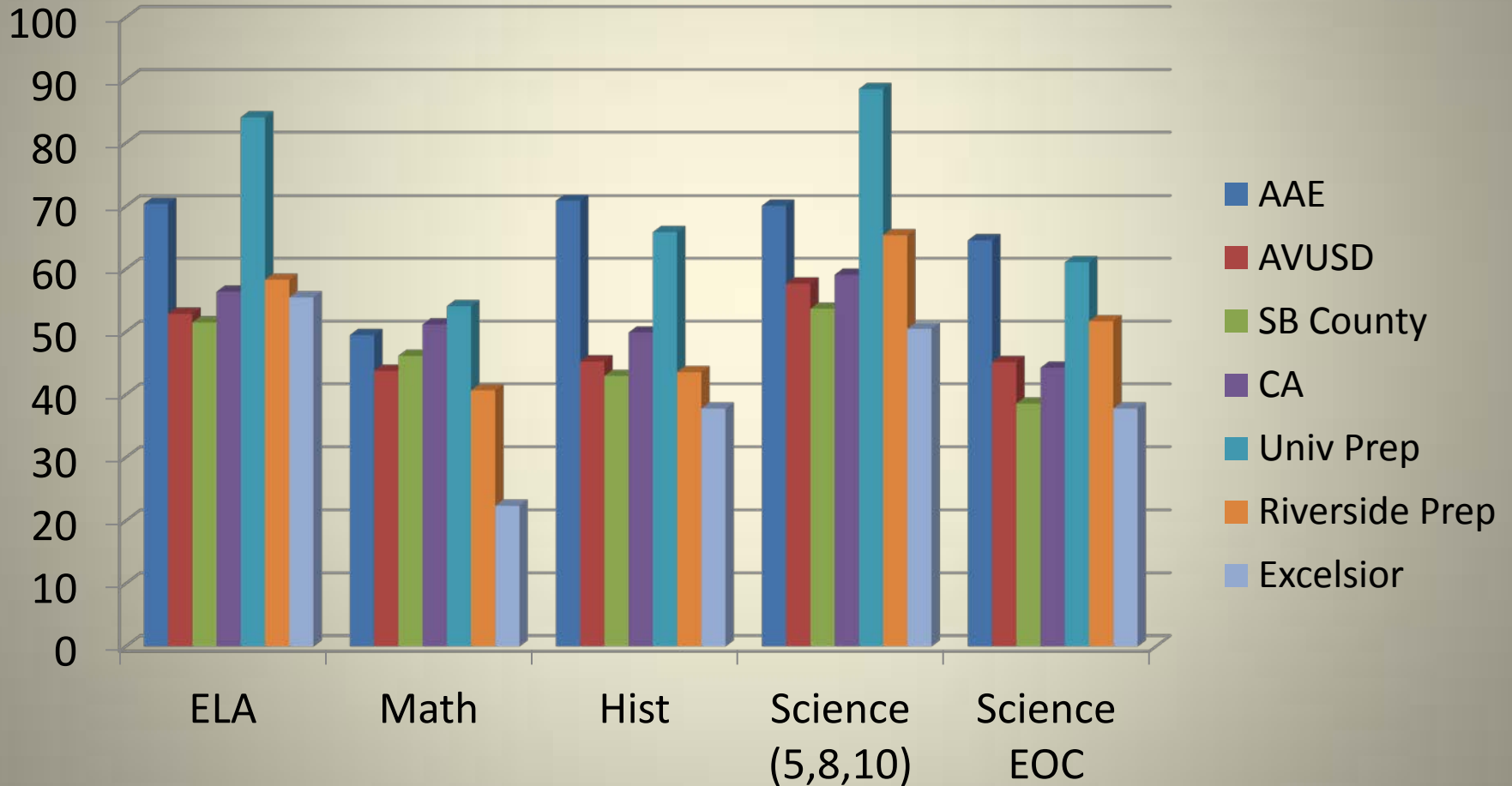


**The Foundation Board  
Data Presentation  
September 9, 2013**

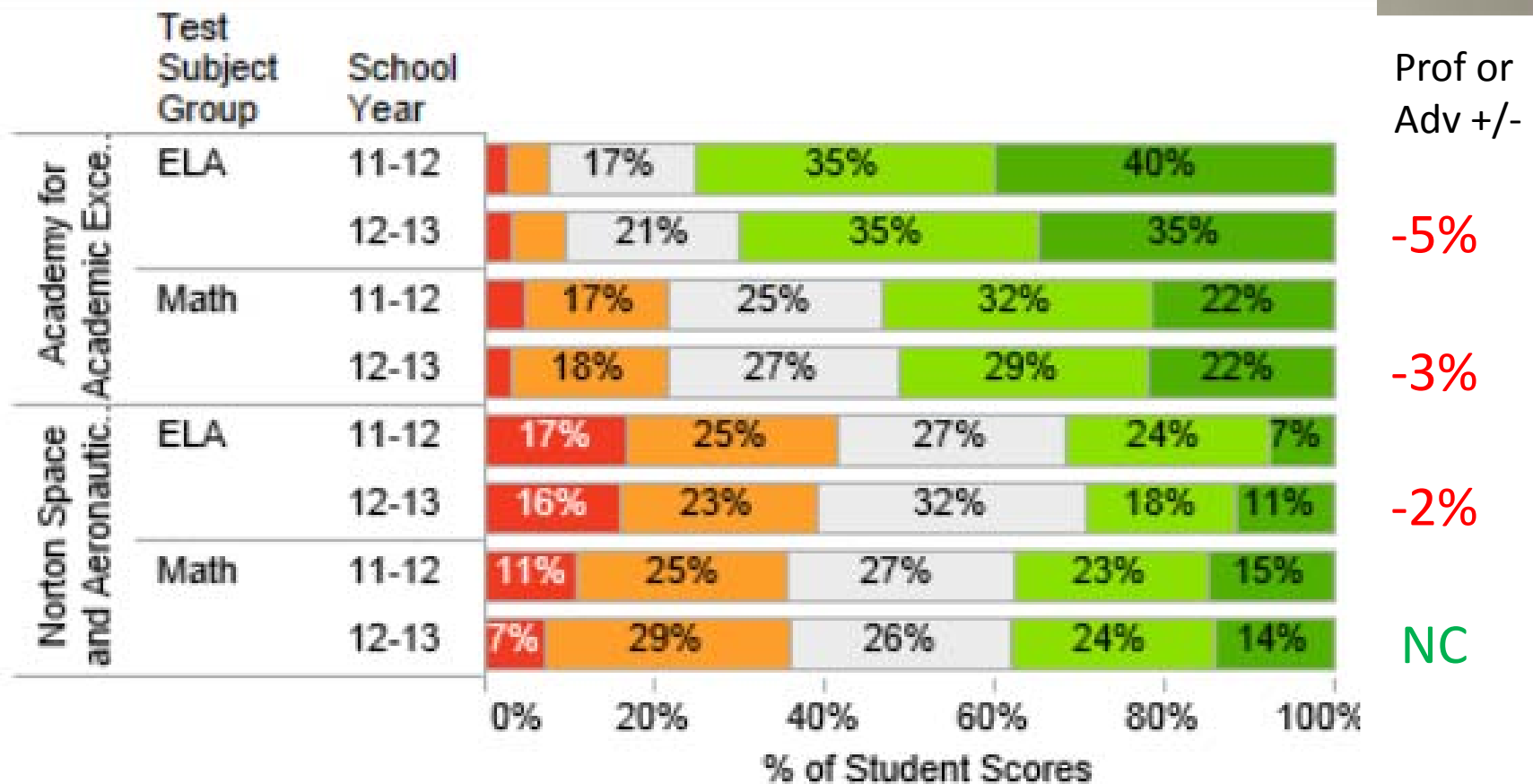
# NSAA Percent Proficient and Advanced Comparison 2013 CST



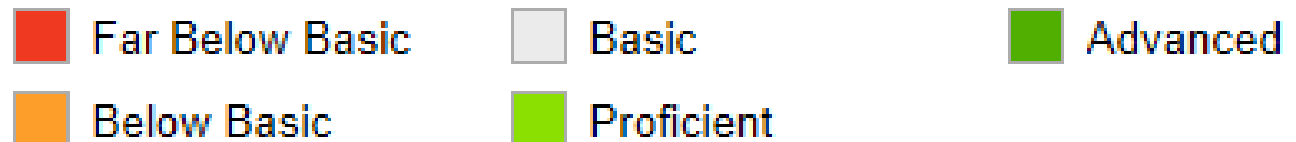
# AAE Percent Proficient and Advanced Comparison 2013 CST



# School Performance by Year



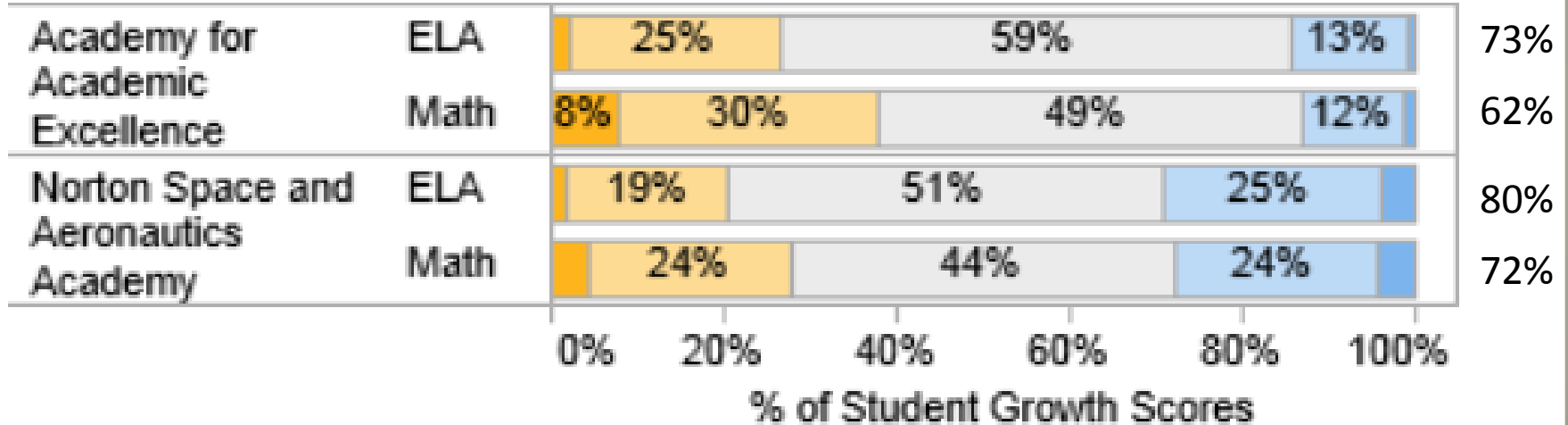
## Proficiency Level



# 2013 CST STAR DATA

## Matched Growth (Proficiency Levels)

### Matched Growth for Latest School Year



#### Growth Groups

■ -2 or more levels

■ -1 level

■ same level

■ +1 level

■ +2 or more levels

# NSAA STAR 2012-13 Percent Proficient & Advanced

Grade Level/Subject	NSAA 11-12	NSAA 12-13	Change Between 11-12 & 12-13
2nd		2nd	2nd
ELA	28	31	3
Math	35	41	6
3rd		3rd	3rd
ELA	29	24	-5
Math	48	39	-9
4th		4th	4th
ELA	40	38	-2
Math	52	40	-12
5th		5th	5th
ELA	53	30	-23
Math	21	36	15
Science	49	36	-13
6th		6th	6th
ELA		41	NA
Math		42	NA



# NSAA STAR 2012-13

## Elementary Cohort Growth

Cohort Growth 2013	2/3rd	3/4th	4/5th	5/6th
ELA	-4	9	-10	-12
Math	4	-8	-16	21
STS	STS	STS	STS	STS
RLA	-4	15	1	-4
Math	-1	-8	-24	2

# AAE STAR 2012-13 Percent Proficient & Advanced

Grade Level/Subject	AAE 11-12	AAE 12-13	Change Between 11-12 & 12-13
<b>2nd</b>			
ELA	73	69	-4
Math	75	77	2
<b>3rd</b>			
ELA	60	51	-9
Math	79	60	-19
<b>4th</b>			
ELA	75	67	-8
Math	78	75	-3
<b>5th</b>			
ELA	74	63	-11
Math	69	51	-18
Science	75	65	-10
<b>6th</b>			
ELA	77	77	0
Math	46	64	18

# AAE STAR 2012-13

## Elementary Cohort Growth

	2/3rd	3/4th	4/5th	5/6th
ELA	-22	7	-12	3
Math	-15	-4	-27	-5

# AAE STAR 2012-13

Percent Proficient & Advanced

## Middle School

<b>Grade Level/Subject</b>	<b>AAE 11-12</b>	<b>AAE 12-13</b>	<b>Change Between 11-12 &amp; 12-13</b>
<b>7th</b>			
ELA	75	<b>77</b>	<b>2</b>
Math	59	<b>44</b>	<b>-15</b>
Algebra I	100	<b>78</b>	<b>-22</b>
<b>8th</b>			
ELA	79	<b>73</b>	<b>-6</b>
Science	81	<b>71</b>	<b>-10</b>
Social Studies	83	<b>76</b>	<b>-7</b>
Algebra I	50	<b>42</b>	<b>-8</b>
Geometry	100	<b>86</b>	<b>-14</b>
General Math	10	<b>13</b>	<b>3</b>

# STAR 2012-13 End of Course

Subject	2011-2012	2012-2013	Change 2013
General Math	29	13	-16
Algebra I	39	34	-5
Geometry	33	28	-5
Algebra II	36	43	6
Summative Math	27	32	5
World History	56	61	5
Earth Science	56	59	3
Biology	86	83	-3
Chemistry	47	38	-9
Physics	63	40	-23

# End of Course Three Year Trend

Subject	2013	2012	2011	
General Math	-13	19	-15	-9
Algebra I	-5	11	-7	-1
Geometry	-5	14	-6	3
Algebra II	6	5	4	15
Summative Math	5	7	-15	-3
World History	5	1	-10	-4
Earth Science	3	-16	6	-7
Biology	-3	6	1	4
Chemistry	-9	-2	2	-9
Physics	-23	63	NA	NA

The CSU has worked with the State Board of Education (SBE) and the California Department of Education (CDE) to develop the **Early Assessment Program (EAP)**. EAP incorporates the CSU's placement standards into existing high school standards tests in English and mathematics.

<b>EAP</b>	<b>2013</b>	<b>2013</b>	2012	2012
	<b>ELA</b>	<b>Math</b>	ELA	Math
Exempt	<b>30</b>	<b>5</b>	36	3
Cond Exempt	<b>29</b>	<b>42</b>	26	43
Non Exempt	<b>32</b>	<b>14</b>	41	22
<b>Total Students</b>	<b>91</b>	<b>61</b>	103	68

# Advanced Placement Exam 2013

AP 2013	Score 5	Score 4	Score 3	Score 2	Score 1	Total Students
Eng Lang Comp	3	5	17	22	7	54
Eng Lit Comp	0	0	2	0	0	2
US Gov't	1	0	4	11	6	22
US History	1	4	4	12	1	22
Calculus AB	0	0	2	2	6	10
Calculus BC	0	1	0	0	6	7
<b>Total</b>	<b>5</b>	<b>10</b>	<b>29</b>	<b>47</b>	<b>26</b>	<b>117</b>

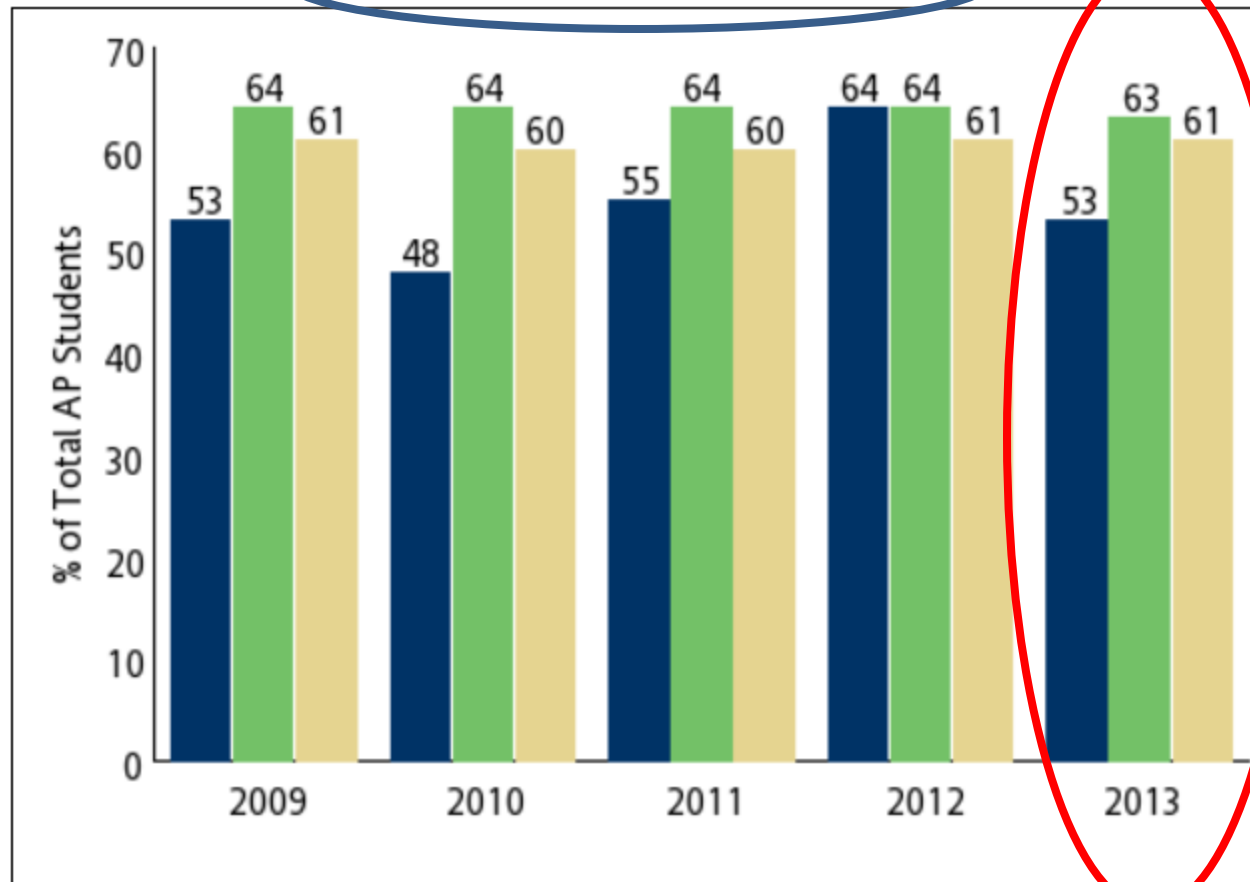


# AP Exam 5 Year Trend

✓ Data Updated Jul 12, 2013, Report Run Jul 30, 2013

Academy for Academic Excellence (050126)

% of Total AP Students with Scores 3+



Academy for Academic Excellence (050126) California Global

**California High School Exit Exam (CAHSEE) Results  
for Mathematics and English-Language Arts (ELA)  
by Program (February 2013) for (All Grades)  
Academy For Academic - 3631207**

School	Tested or Passing	Subject	All Students	Special Education Students
Academy for Academic Exc.	# Tested	Math	111	12
Academy for Academic Exc.	Passing	Math	99 (89%)	5 (42%)
Academy for Academic Exc.	# Tested	ELA	109	12
Academy for Academic Exc.	Passing	ELA	101 (93%)	6 (50%)

School	Tested or Passing	Subject	Economically Disadvantaged	Not Economically Disadvantaged
Academy for Academic Exc.	# Tested	Math	34	64
Academy for Academic Exc.	Passing	Math	29 (85%)	59 (92%)
Academy for Academic Exc.	# Tested	ELA	32	64
Academy for Academic Exc.	Passing	ELA	29 (91%)	61 (95%)

# 2012-13 Accountability Progress Reporting (APR)



## School Report - API Growth and Targets Met 2013 Growth Academic Performance Index (API) Report

California Department of Education  
Analysis, Measurement, &  
Accountability Reporting Division  
8/31/2012

School: Norton Space and Aeronautics Academy  
LEA: San Bernardino County Office o  
County: San Bernardino  
CDS Code: 36-10363-0115808  
School Type: Elementary

### 2013 Growth API Links:

School Chart
School Demographic Characteristics
School Content Area Weights
LEA List of Schools
County List of Schools

(An LEA is a school district, county office of education, or statewide benefit charter.)

Direct Funded Charter School: Yes

2012-13 APR		2012-13 State API			2013 Federal AYP and PI		
Summary	Glossary	Base	Guide	Growth	AYP	PI	Guide

### Met Growth Targets

Schoolwide: No  
All Student Groups: No  
All Targets: No

### Groups

	Number of Students Included in 2013 API	Numerically Significant in Both Years	2013 Growth	2012 Base	2012-13 Growth Target	2012-13 Growth	Met Student Groups Growth Target
Schoolwide	341		676	676	6	0	

# 2012-13 Accountability Progress Reporting (APR)



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School: Norton Space and Aeronautics Academy  
LEA: San Bernardino County Office o  
County: San Bernardino

2013 Growth API Links:

School Chart
School Demographic Characteristics
School Content Area Weights

### Groups

	Number of Students Included in 2013 API	Numerically Significant in Both Years	2013 Growth	2012 Base	2012-13 Growth Target	2012-13 Growth	Met Student Groups Growth Target
Schoolwide	341		676	676	6	0	
Black or African American	52	Yes	675	642	8	33	Yes
American Indian or Alaska Native	1	No					
Asian	10	No					
Filipino	1	No					
Hispanic or Latino	240	Yes	653	665	7	-12	No
Native Hawaiian or Pacific Islander	1	No					
White	30	No	818	796			
Two or More Races	6	No					
Socioeconomically Disadvantaged	255	Yes	640	630	9	10	Yes
English Learners	126	Yes	567	570	12	-3	No
Students with Disabilities	40	No	481	443		38	

# 2012-13 Accountability Progress Reporting (APR)



## School Report - API Growth and Targets Met 2013 Growth Academic Performance Index (API) Report

California Department of Education  
Analysis, Measurement, &  
Accountability Reporting Division  
8/31/2012

School: Academy for Academic Excellence  
LEA: Apple Valley Unified  
County: San Bernardino  
CDS Code: 36-75077-3631207  
School Type: Elementary

### 2013 Growth API Links:

School Chart
School Demographic Characteristics
School Content Area Weights
LEA List of Schools
County List of Schools

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Direct Funded Charter School: Yes

2012-13 APR		2012-13 State API			2013 Federal AYP and PI		
Summary	Glossary	Base	Guide	Growth	AYP	PI	Guide

### Met Growth Targets

Schoolwide: Yes  
All Student Groups: Yes  
All Targets: Yes

### Groups

	Number of Students Included in 2013 API	Numerically Significant in Both Years	2013 Growth	2012 Base	2012-13 Growth Target	2012-13 Growth	Met Student Groups Growth Target
			841	856	A	-15	
Schoolwide	1028		841	856	A	-15	

# 2012-13 Accountability Progress Reporting (APR)



## School Report - API Growth and Targets Met 2013 Growth Academic Performance Index (API) Report

California Department of Education  
Analysis, Measurement, &  
Accountability Reporting Division  
8/31/2012

School: **Academy for Academic Excellence**  
LEA: Apple Valley Unified  
County: San Bernardino  
CDS Code: 36-75077-3631207

2013 Growth API Links:

School Chart
School Demographic Characteristics
School Content Area Weights
LEA List of Schools

### Groups

	Number of Students Included in 2013 API	Numerically Significant in Both Years	2013 Growth	2012 Base	2012-13 Growth Target	2012-13 Growth	Met Student Groups Growth Target
Schoolwide	1028		841	856	A	-15	
Black or African American	44	No	815	857			
American Indian or Alaska Native	4	No					
Asian	39	No	881	855			
Filipino	27	No	790	828			
Hispanic or Latino	292	Yes	826	842	A	-16	Yes
Native Hawaiian or Pacific Islander	3	No					
White	546	Yes	852	865	A	-13	Yes
Two or More Races	73	No	835	853			
Socioeconomically Disadvantaged	328	Yes	812	821	A	-9	Yes
English Learners	28	No	746	810			
Students with Disabilities	103	No	626	593			

## **STAR 2013-14**

**ELA and Math in grades 3-8, 10  
(Science) & 11 (EAP assessments) &  
SBAC Pilot in grades 3-8, 10 & 11**

## **SBAC 2014-15 to 2024**

**ELA and Math in grade 3-8, 10 & 11**

**Additional test will be developed in other  
subjects but not implemented until at least  
2016-17.**

**AB 484**

## Lewis Center for Educational Research

### STAFF REPORT

Date: August 25, 2013  
To: Foundation Board  
From: Gordon Soholt  
Re: Academic Operations

After a busy summer, both AAE and NSAA have started the 2013-2014 academic year. As you will note from the following reports, a great deal has happened to ensure that both campuses were prepared for students. School staff, facilities and IT all worked incredibly hard to overcome some of the challenges presented in getting two schools and four different campuses ready for the new school year.

#### AAE

##### K-4 Elementary

- Parent Volunteers have been very active in getting school started. Volunteers have been laminating, copying, cutting, and organizing materials for the teachers. Volunteer meetings rotate from site to site so that all families have access. Many of the parents were excited to help out in multiple ways - library assistance, proctoring on the grounds, field trips and in the classroom. We now have 864 volunteers, K-12, at the AAE.
- The K-1 Back to School Night took place August 8<sup>th</sup> at 6:30 p.m. The ROTC did a fine job in presenting the colors. The new PTC Board was introduced. President is Michelle Souter; Norma Quintana, Vice President; Debbie Bonacio, Treasurer; Loretta Lindsay Martinez, Secretary; Mrs. Hale, TBC Campus Representative.
- Thursday, August 15<sup>th</sup>, the PTC met at Corwin to discuss business. The new board began planning events for the 2013-2014 school year. Michelle Souter, the new President, spoke on a variety of topics for this year. With approximately 40 parents in attendance, this is the most attended meeting to begin a year.



- Thursday, August 15<sup>th</sup>, was also Back to School Night at Corwin. There was a standing room only crowd for this very warm evening. Teachers were introduced and families were able to spend time in the classrooms. PTC displayed samples of the fundraiser projects for 2013-14.
- Second Grade is planning a “Camp In” for their students on Friday, August 30<sup>st</sup>. Everyone is invited to visit the classes as they read stories around the “campfires”.
- Below are the discipline totals for AAE Elementary School (Grades K to 4) for the 2013-2014 school year.

In-House Suspensions.....0

Suspensions.....0

Expulsions.....0

#### Grades 5 - 12

#### Middle/High School Sports

- MS Sports
  - Cross Country
  - Volleyball
- HS Sports
  - Cross Country
  - Volleyball
  - Cheer

#### Integration of Technology

- On-going technology support
- Parent Technology Training- August 27<sup>th</sup>
- Purchased ELMOs for classrooms grades 5-6

#### Professional Development

- Apple training (Reaching All Learners, Challenge Based Learning) - 15 teachers
- Professional Learning Community Training- Principal

#### Student Recognition

- 4<sup>th</sup> Quarter Awards given to grades (8-12) from SY 12-13

Student Activities

- Homework Center - Thursdays
- Club Rush Week (High School)
- Pep Rally to advertise clubs
- Town of Apple Valley Mud Fest (60 students participated)
- Senior Parent Night
- HOSA Meetings

Family & Student Social Events

- Parent & Pastries - parents meet monthly with administration
- Back to School Nights held at all campuses

Below are the discipline totals for AAE Elementary School (Grades 5-12) for the 2013-2014 school year.

In-House Suspensions.....3

Suspensions.....0

Expulsions.....0

Counseling Department

- The school year started up and students' requests for schedule changes have been completed as of 8/20/13. The only acceptable changes that will take place from this point will come from teacher-requested student adjustments.
- Graduation status reports will start the week 8/26/13 for seniors. Those seniors in need of credit recovery will be placed in APEX to assure they meet AAE's graduation requirements.
- K16Bridge lessons are being implemented during Homerooms for each 9<sup>th</sup> grade student along with developing a specific Educational Plan for each. We are planning to have a parent night to show all 9<sup>th</sup> grade parents how the K16Bridge program will benefit them and their child's educational goals on September 25, 2013, at 5:30pm.
- Back to school night for middle and high school were successfully held on 8/13/13 and 8/22/13
- On August 26<sup>th</sup> our Senior Parent Meeting was held.
- Working on getting our Grand Canyon University Dual Enrollment up and running. Plan on starting on 9/9/13.
- Students continue to be met with regarding social/emotional concerns as needed.

- Students continue to be met with to discuss current academic process as well as areas of concerns.

Registrar

- Current enrollment

Kinder	91
1st	96
2nd	96
3rd	104
4th	112
5th	116
6th	112
7th	117
8th	112
9th	110
10th	112
11th	110
12th	<u>92</u>
	1380

ASB

The beginning of our year has started out wonderfully. The energy level of the student body, as well as the overall school environment regarding student activities, is higher than ever. With the gym opening in the near future, it is presenting the ASB with new opportunities. Both Mr. Ruiz and I are very excited about these new opportunities that the ASB will have this year. Some of the highlights of our year thus far are:

- Reorganized and created an inventory of our large storage area.
- Added approximately 12 students from grades 7-12 to help better represent the student body.
- Assisted administration in planning the Rules assemblies for grades 5-12. As a result of collaboration between the ASB and Administration, it added a level of excitement at these assemblies.
- Selected and made a deposit for our Prom location, which will be at Edwards Mansion in Redlands, CA.
- Mr. Ruiz has planned a wonderful opportunity for the middle school ASB students to attend a leadership camp at Pine Summit during the month of September.

- Discussed and planned a number of events, fundraisers and volunteer opportunities for the ASB to both attend and help coordinate during the 2013-2014 school year.
- The ASB officers have been hard at work planning the budget and revising the ASB Constitution during the first three weeks of school. This important task has been very time consuming for the officers, but they have done a phenomenal job of considering all aspects of the ASB's funds while planning the budget.

### Athletic Department

- *Fall Sports:*
  - *Varsity Volleyball* - The 2013 Varsity Volleyball team was formed last week and will be led by 2<sup>nd</sup> year coach Bailey Jones. All 10 players have previous volleyball experience (6 returners, 2 up from middle school and 2 transfers) and are looking like one of the more talented teams we've had. They open preseason play in the "Rock the Dome Tournament" on Saturday, September 7<sup>th</sup>, at Joshua Springs. This team has an outstanding chance to return to the CIF Playoffs for the second consecutive year and only the third time in school history.
  - *Middle School Volleyball* - The MS team will be lead by a new coach this year (interviews set for this week). Tryouts are scheduled to be held on Thursday, August 29<sup>th</sup>, and Friday, August 30<sup>th</sup>. Close to 40 girls will be vying for a total of 12-15 spots. This team will be looking to return to the playoffs for the 4<sup>th</sup> time in five years. They open up league play on Monday, September 23<sup>th</sup>, at Apple Valley Christian.
  - *Cross Country* - The Cross Country team will be led by new head coaches for the first time in nearly 4 years as new teachers, Chris Greene and Doug Franco, take over for Jim Southwick and Tom Hainley. The squads are looking for their 4<sup>th</sup> consecutive Agape League Championships. Last year all four teams (MS Girls, MS Boys, Varsity Girls and Varsity Boys) won league championships. All four teams started training last week and have been working extremely hard battling the heat. With many returners coming back at all levels they figure to be very successful in the new Cross Valley League and hope to return to the CIF finals with their ultimate goal of going to State championships. Their first preseason meet will be held on Thursday, September 12<sup>th</sup>, at the Riverside Prep kickoff meet, while the first Agape League meet will be held on September 24<sup>th</sup>, at Summit Leadership Academy.

Other dates of interest are October 18<sup>th</sup> and 25<sup>th</sup>, when the Middle School and High School teams will travel to Mt. SAC to compete in the largest cross country meet in the world. The boys' team will look to defend their Division 6 title from a year ago.

- *Items of Interest:*
  - On August 14<sup>th</sup>, the Athletic Department had 88 student athletes take their sports physicals here on campus thanks to Dr. Liu's office. \$880 was raised for the Athletic Department as a result.
  - Gym construction continues at a rapid pace with the maple wood flooring set to begin installation during the week of Aug 26<sup>th</sup>. A majority of the interior is near completion and final touches being made. The main entrance area and fire lane are set to have concrete poured in the next week. Friday, November 8<sup>th</sup>, has been chosen as our official grand opening and dedication day.
  - The Athletic Department will once again make spirit wear orders available to all three campuses for students and parents to order a variety of Knights' apparel. New items this year will include watches, socks, yoga pants, blankets and seat cushions.
  - Many of our winter and spring sports teams have already begun training in preparation for their upcoming seasons.
  - Our annual mandatory all coach's meeting/training will be held on September 5<sup>th</sup>.
  - Our first league meeting of the year was held on August 7<sup>th</sup>, with the newly aligned Cross Valley League. Schools include AAE, Riverside Prep, University Prep, Excelsior, ACE and Summit Leadership Academy). This new league will provide much stronger competition for all sports.

Please reference the AAE school calendar at <http://www.lewiscenter.org/aae/> for upcoming events.

#### Special Needs - AAE

It seems like we were just singing, "School's Out for Summer" and now we are back for the 2013/2014 school year. In just six short weeks a lot has happened.

A full-time speech and language therapist, Courtney Robinson, was hired, replacing four itinerant speech and language pathologists. This will be instrumental in enhancing the level of service we are providing to our

students. Part of the increased service will include early intervention with students at the primary grades that have not been identified with a language delay. By intervening early, it is possible that the presenting issues will be ameliorated and additional services will not be required.

An instructional assistant, Kelly Orsinelli, was hired to work with students at the Thunderbird Campus. She will work with Samantha Mc Carthy the Education Specialist. They will be working closely with teachers and parents to provide early intervention services for students who are struggling academically. In addition, she will be providing pullout services for students who have been identified with a specific learning disability.

Nicole Williams, Education Specialist, moved from the Mojave River Campus where she was providing direct services to secondary students. She was managing a caseload of students, including the development of the IEP. This year she will be providing special education services at the Corwin Campus, grades 2 thru 4.

Laurie Sturdy has accepted to Curriculum Lead assignment for the special education department. She will be responsible for providing support to other members of the special needs staff. In addition, she will be a member of the Academic Leadership Team where she will provide insight and feedback into the needs of those identified students. Laurie brings a wealth of experience and expertise.

Lastly, the level of service will be increased at the 5/6-grade level at the Mojave River Campus. More intense supports will be provided to our students transferring from the Corwin Campus to meet their needs and to further the success that was gained from last year. In addition, one of the instructional assistants, Irma Wilson, will be transferring to the Mojave River Campus. She worked with many of the students transferring from last year. This continuity will support these students in their success.

#### AAE Special Needs Numbers

106 - Total  
26- Speech ONLY  
1- Pending referral (before the end of school)

#### Love and Logic

The start of the Love and Logic classes for the 2013/2014 school year will be September 4<sup>th</sup>. Classes will be each Wednesday with recurring classes at 1:30 pm and 6:30 pm. The many parents and community members

that have attended all report how learning the 9 Essential skills have really changed their relationships with their children. There were a couple of refresher classes over the summer. This summer refresher course has been very helpful.

## NSAA

### **Welcome back to a great year at NSAA!**

Students returned to school August 13<sup>th</sup> and for the first time we are offering a 7<sup>th</sup> grade class and with that a different setting for students in the Middle Grades for this year only including the three 5<sup>th</sup> grade classes. In subsequent years, the Middle Grades at NSAA will be 6<sup>th</sup>-8<sup>th</sup> grade.

### Facilities

Six portables were added to the campus to house the new Middle Grade classes. This year's growth also allowed NSAA to provide shared spaces for the intervention teacher, school psychologist, counselor, a conference room (for parent meetings) and any other visiting providers such as Occupational therapist or SELPA counselor. The library was moved to be more centrally located in the campus providing a safe and fluid student access to the library. Temporary fences allowing the grass to grow anew after construction currently surround the fields.

### New Staff

The Human Resources department has been busy this summer. We warmly welcome 15 new NSAA members.

### NEW POSITIONS

- John Beresford-ELA Middle Grades
- Ana Chronopoulos-Counselor
- Allen Dade- PE Middle Grades
- Megan Garrett-1<sup>st</sup> Grade
- Patsy Long-CDO
- Makeda Parker-Fine Arts Middle Grades
- Nancy Quezada-Custodian
- Omar Riopedre-Science Middle Grades
- Cory Rogers- Math Middle Grades
- Araceli Ruiz-IA Learning Center
- Jonathan Scott-CDO
- Marcy Villagran-CDO
- Aurea Loya-Art Rotation Teacher
- Jessica Hsieh-Chinese Rotation Teacher
- Jerry Arispe-Music Rotation Teacher

## CHANGE

- Laura Vásquez-Spanish Lang. Arts Middle Grades (she was the Instructional Aide for the 6<sup>th</sup> grade class last year).

## PENDING POSITIONS

- CDO (interviews the week of August 26<sup>th</sup>)
- PE Rotation Teacher (interviews the week of September 3<sup>rd</sup>)

## Love and Logic at NSAA

During the summer, the Principal, Vice Principal and School Psychologist attended for the first time the Love and Logic conference about school culture. The plans include fine-tuning skills for teachers who have been trained, introducing important concepts to new teachers, and creating a venue during staff meetings for reflection and growth in the school-wide discipline approach of Love and Logic.

## Enrollment

K -	120
1 <sup>st</sup> -	121
2 <sup>nd</sup> -	109
3 <sup>rd</sup> -	103
4 <sup>th</sup> -	95
5 <sup>th</sup> -	80
6 <sup>th</sup> -	31
7 <sup>th</sup> -	27
-----	
Total	686

## English Language Development

NSAA will continue to provide English Language Development (ELD) for its English learners following the same model as last year; students are grouped and receive instruction depending on their proficiency levels. Assessments are currently being administered and will also provide data for student redesignation.

## Student Activities

While their classrooms were being finalized, the Middle grades students were housed in groups during the first week of school. They also had the opportunity to visit the San Bernardino International Airport and the SB Emergency Regional Center Wednesday, August 14<sup>th</sup>; and they also visited the AAE (GAVRT and Mineral City) Friday, August 16<sup>th</sup>.



## Parent Involvement

### \*Parents and Pastries

These meetings will offer parents a venue to receive important updates and to share their concerns, suggestions. The first Parents and Pastries meeting of the year was held August 22<sup>nd</sup>. Parent attendance was great at this meeting.

### \*ELAC

ELAC president, Liliana Villalpando will not be able to remain as president. Ballots were sent home August 21<sup>st</sup> for all officers. Voting will take place at the first meeting, September 10<sup>th</sup>.

### \*PTO

PTO has new officers and they are truly excited to start the year! We thank the previous board and we look forward to working with the new one. PTOs new executives collaborated with school administrators during the summer to work on their events calendar. We are off to a great start!

## Technology

NSAA emphasis will continue to be providing students with the appropriate technology to be prepared for the Common Core State Standards and the careers of their choice. NSAA is proud of its One-to-One laptop program, which is now offered to fourth, fifth, and sixth grade. Seventh grade students have access to laptops during the school day with a mobile cart.

## Enrichment Opportunities

Students in grades K-4<sup>th</sup> will have one day a week in which they will receive half-an-hour sessions of enrichment classes of Music, Art, PE and Chinese. Students in the Middle Grades will have Fine Arts once a week, and Chinese for a half an hour once a week as well.

## Chinese

Chinese instruction will continue to be provided in a weekly rotation as an enrichment/exposure to the language model for all students.

UPCOMING EVENTS—please join us at any events you are interested in!

- **9/10** ELAC-Cafeteria 8:30 a.m.
- **9/19** Parents and Pastries- Cafeteria- 8:30 a.m.
- **9/26** School Tour-8:30 a.m.

### **Special Needs - NSAA**

School at the NSAA is well underway and the special needs program is finalizing some planning and classroom assignments. As we implement some of the programs and interventions we are noticing that our students are settling in and beginning to realize some real progress. The Intensive Specialized Academic Instruction Class (ISAI) that was started last year is moving forward and serving students with more severed needs. Parents report how grateful they are to the team for all of the time and effort they have put into developing a level of special education service that meets the needs of students with more significant needs.

### **Norton Special Needs Numbers**

50-total students in Sp. Ed

15- Speech ONLY (including 4 Kindergartners who came in w/  
active Speech IEPs)

### **Love and Logic at NSAA**

It has been reported that the Love and Logic training in Colorado, went very well. A number of the presentations centered on how beneficial Love and Logic principles can be when it comes to brain functioning. For example, the use of skill number 3, Empathy is critical in helping someone stay out of the emotional part of the brain and remain in the thinking part, thus helping that person to make better decisions. There is mounting research that the environment in which we live is overly distracting and many students lose focus during a school day. When those interacting with students do so utilizing these significant skills really seem to function more effectively.

Love and Logic classes are underway and well attended. Parents report that the principles being shared are helping students in learning decision making skills and taking ownership for their lives.

### **Local Outreach**

- Preparations in the works for our new school year of field trips. Thus far, we have 37 field trips scheduled for the 2013-14 school year. Days have been added/changed on the calendar for the ability to schedule most Gold Rush field trips this year.
- Online registration was worked on this past summer and is closer to the point of being able to utilize this feature of scheduling dates for field trips online.
- The student teacher program will be moved to Thursdays this year. The program was announced at the first 5<sup>th</sup>/6<sup>th</sup> grade assembly and

flyers were sent home the same day. The deadline for applications has passed and we received 85 applications! As we accept 40 students into the program each year, more than half of the applicants had to be turned away! We expect a wonderful year of leadership building!

- Plans to move Mineral City further south on the MRC campus are underway. We are looking at a 3-week window in October to perhaps make that happen between scheduled field trips.
- The plans for AEX this year is to increase our enrollment by offering two different sessions of the aviation program: one for grades 5-6 and one for grades 7-8.
- Advertisements have been placed in the Daily Press for the recruitment of volunteers and we were approached by a volunteer network program through the City of Hesperia for possible new volunteers to help accommodate our increased number of days for Gold Rush field trips. Laura and I will both attend a workshop to learn more about this program.
- This month also includes our 'volunteer kick-off' meeting for the school year to update the volunteers on the happenings in Mineral City and go over all procedures of the field trip programs and beyond.
- On Friday, August 16, 2013, the Local Outreach hosted 140 students (5<sup>th</sup>, 6<sup>th</sup>, & 7<sup>th</sup> graders) from NSAA in Mineral City. All students were able to pan for gold in the trough, carve soap in the Livery, and visit the Emporium to purchase souvenirs. The students also ate their lunch in and around Mineral City.
- On a side note, we heard from a teacher whose school is scheduled to come for the Gold Rush field trip this year. She wanted to let us know that on their very first day back to school, a mom approached her to make sure she was on the list to be a chaperone to the Lewis Center for the field trip this year...and the field trip is 8 months away! The mom had been a chaperone with her older child and loved it, so wanted to come again!

To: Board of Directors

From: James M. Quinn, Financial Officer

Subject: Quarterly Report 3rd Quarter 2013

A. I will be preparing the Unaudited Actual Reports for the Apple Valley School District and the County of San Bernardino. They are not presented to the Board since the final year end financials are to be prepared soon.

B. I did not file Federal Cash Management Reports for all categorical funding in July since the Con App is due at approximately the same time.

C. P-A attendance reports were prepared and filed. The auditors, as part of their field work, will review them when they are in our office early September.

D. The fourth quarter 2012-13 Internal Financial Statements were presented to Union Bank.

E. I plan on attending a workshop sponsored by the IRS and Trinity College which is an update about the Form 990 that we file annually.

F. The CASBO Eastern Section Accounting R & D Committee resumed regular monthly meetings in August. I will be able to attend the annual CASBO Conference in April for the first time since I have been a member. I will participate in planning and presentation and I believe that the school will be benefited greatly by the activities.

G. I project that our cash flow will be sufficient to cover needs for the foreseeable future. If we need to draw on the line of credit I will inform the Budget Committee. I want to report that I worked with the county at the end of June to have them transfer money due to us in the amount of \$600,000 that we required to meet the bond covenant to have a balance in hand at each quarter. I was traveling and by working with about five members of the county staff including the

county treasurer, we got the transfer made. If it had not gone through there may have been dire consequences.

H. I am working with other directors and staff to upgrade our bookkeeping software in both the Human Resources, Payroll, and General Ledger systems. The upgrade is required by government reporting standards and will be strong move to modernize our internal processes.

H. I am in the early stages of seeking the designation of Chief Business Official. That designation is the officially recognized standard in the education sector for persons in my position here at the Lewis Center. It will be a long process, perhaps over two years, but well worth the education and knowledge it will bring. In October I will be attending a CBO Bootcamp as part of this process.

**Human Resources Department  
Stacy Newman  
July 1, 2013 – August 30, 2013**

**AAE**

**New Hires:**

<b>Last Name</b>	<b>First Name</b>	<b>Hire Date</b>	<b>Job Title</b>
Barnett	Stacy	8/1/2013	Character Development Officer
Biewend	Heather	7/1/2013	Elementary Teacher
Bernstein	Jessica	7/1/2013	Elementary Teacher
Gesson	Anita	7/1/2013	Math Teacher
Garcia Flores	Gloria Arely	7/26/2013	PT Spanish Teacher
Franco	Douglas	7/1/2013	History Teacher
Greene	Christopher	7/1/2013	Life Science Teacher
Kanawyer	Wesley	7/1/2013	Dean of Students
Robinson	Courtney	7/1/2013	Speech Language Pathologist
Ruiz	Emily	8/16/2013	PT Drama Teacher
Titherley	Jacob	7/1/2013	Classified Intern

**Reclassifications:**

<b>LAST</b>	<b>FIRST</b>	<b>From</b>	<b>To</b>	<b>Date</b>
Aleman	Nancy	5.5 hr Food Service Worker	6.5 hr Food Service Worker	7/1/2013
Allen	Cynthia	Administrative Assistant, CAO/Principal	Administrative Assistant, CAO	7/1/2013
Ardenski	Kay	Local Outreach Super - Salaried	Local Outreach Super - Hourly	7/1/2013
Calderon	Veronica	School Office Assistant	Registrar	7/1/2013
Cambridge	Naomi	PT Elementary Teacher	FT Elementary Teacher	7/1/2013
Cole	Kelli	Senior Mission Control Operator	Admin Assistant to IT Director	7/1/2013
Henderson	Brandon	PT PE Teacher/CDO	Full Time PE Teacher	7/1/2013
Juarez	Heather	Teacher	Teacher on Assignment	7/1/2013
Lamb	Lisa	MS Vice Principal	Principal	7/1/2013
Newman	Stacy	HR Manager	Director of HR	7/1/2013
Orsinelli	Kelly	Classified Sub	Education Specialist Instructional Assistant	7/1/2013
Pacheco	Steven	3.5 hr Food Service Worker	4 hr Food Service Worker	7/1/2013
Parker	Ronda	7 hr Food Service Lead	6 hr Food Service Lead	7/1/2013
Patterson	Delores	Hrly Bus Driver	Classified Sub	7/1/2013
Payne	Rena	Admin Assistant - VP	Admin Assistant - Principal	7/1/2013
Ruiz	Christian	FT Teacher	Certificated Substitute	7/1/2013
Ruiz	Christian	Certificated Substitute	FT Teacher	9/1/2013
Shay	Sharon	Classified Sub	CDO	7/1/2013
Southwick	Jim	Assessment Coordinator	Director, Research & Development	7/1/2013
Unferdorfer	Laura	Local Outreach Coordinator-Salaried	Local Outreach Coordinator - Hourly	7/1/2013
Valenzuela	Daisy	Certificated Sub, NSAA	Certificated Sub, AAE	7/1/2013
Williams	Nicole	PT Education Specialist	FT Education Specialist	7/1/2013
Wilson	Irma	Substitute Instructional Assistant	Instructional Assistant	7/1/2013

**Terminations:**

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**NSAA**

**New Hires:**

<b>Last Name</b>	<b>First Name</b>	<b>Hire Date</b>	<b>Job Title</b>
Beresford	John	7/1/2013	ELA Teacher
Chronopoulos	Ana	7/1/2013	School Counselor
Durazo	Amber	7/27/2013	Classified Sub
Garrett	Megan	8/1/2013	Elementary Teacher
Long	Patsy	7/13/2013	PT CDO 5.5
Loya	Aurea	8/1/2013	Classified Rotation (Art)
Quezada	Nancy	7/8/2013	PT Custodian
Rogers	Cory	8/1/2013	Math Teacher
Scott	Jonathan	7/19/2013	PT CDO 4
Silva	Victor	6/1/2013	PT Custodian
Villagran	Marcie	7/18/2013	PT CDO 4
Hsieh	Shen Yun (Jessica)	8/21/2013	Classified Rotation (Chinese)

**Reclassifications:**

<b>Last Name</b>	<b>First Name</b>	<b>From</b>	<b>To</b>	<b>Date</b>
Arispi	Jerry	Certificated Sub, NSAA	Classified Rotation (Music)	8/1/20
Butler	Leslie	Library Aide - 181 days	Library Aide - 189 days	7/1/20
Congo	Marcelo	Intern Psychologist	School Psychologist	7/1/20
Durazo	Amber	Classified Sub	Food Service Worker	8/16/20
Parker	Clydean (Makeda)	Certificated Sub, NSAA	Classified Rotation (Fine Arts)	8/1/20
Valenzuela	Daisy	Certificated Sub, NSAA	Certificated Sub, AAE	7/1/20
Vazquez Villegas	Laura	Instructional Assistant	Elementary Teacher	7/1/20

**Terminations:**

<b>Last Name</b>	<b>First Name</b>	<b>Termination Date</b>	<b>Job Title</b>
Mendoza	Wendy	7/31/2013	Elementary Teacher
Silva	Victor	8/15/2013	Custodian
Urbina	Alejandro	7/31/2013	Custodian

**Positions Currently Posted / In the Interview Process / or Recently Hired**

## **AAE:**

### **Certificated:**

Social Science Teacher – Newly Hired  
Science Teacher - Newly Hired  
Dean of Students – Newly Hired  
Teacher on Assignment - Newly Hired  
Speech Pathologist - Newly Hired  
Music Teacher - Newly Hired  
PE Teacher – Newly Hired  
Certificated Sub (Guest Teacher) – Checking References  
Elementary Teachers (2) - Newly Hired  
Part Time Drama Teacher - Newly Hired  
Part Time Music Teacher - Newly Hired  
Part Time Spanish Teacher – Newly Hired  
Math Teacher - Newly Hired  
Part Time Education Specialist – Recently Posted

### **Classified:**

Custodian – Open  
Character Development Officers (2) – Recently Hired  
Classified Sub – Checking Referenced  
Coach – MS Volleyball – Open  
Coach – Cross Country – Newly Hired  
Coach – Boys Basketball - Newly Hired

## **NSAA:**

### **Certificated:**

Life Science Teacher – Newly Hired  
Math Teacher – Newly Hired  
PE Teacher – Newly Hired  
Language Arts Teacher - Newly Hired  
School Counselor - Newly Hired  
Certificated Sub (Guest Teacher) – Newly Hired  
Elementary Teacher – Recently Hired

### **Classified:**

PT Custodian – Open  
PT Facilities Assistant – Open  
Classified Substitute - Posted  
PT Character Development Officer – Posted (interview set up for 8/29/13)  
PE Rotation Teacher – Checking References  
Music Rotation Teacher – Newly Hired  
Art Rotation Teacher – Newly Hired  
Fine Arts Rotation Teacher – Newly Hired  
Chinese Rotation Teacher – Newly Hired  
Food Service Worker – Newly Hired



## **HR Activities including both AAE & NSAA:**

- Created job postings / descriptions for above positions (assessed KSOA's)
- Advertised new positions: internally, Edjoin, Daily Press, Desert Dispatch, LCER Website, Monster.com, Local Universities
- Collected and screened job applicants. Recruited and interviewed employees for NSAA and AAE as well as following up with thank you letters and emails for those applicants/candidates who were not selected
- Conducted new hire orientations for new employees, job-reclassifications, and completed exit interviews
- Processed new hire paperwork for recent new hires, including DOJ, background checks, benefits paperwork, etc
- Processed paperwork for employee terminations.
- Prepared packet for volunteers to include: DOJ fingerprint procedures, LCER Agreements: Proprietary, Child Abuse, Internet Use, etc
- Maintained volunteer fingerprint information and DOJ database as well as provided training at the Parent/Volunteer workshops at the AAE
- Prepared for this quarter's Employee of the Quarter: nominations, meetings, selections, awards, presentations, etc
- Prepared & monitored seasonal coaching contracts.
- Follow up to employee notices for: CPR/First Aid, Mandated Sexual Harassment Training for Supervisors, TB tests, etc.
- Maintained employer pull notices through the DMV. Signed up to manage employer pull notices online through the DMV.
- Sent letters to employees for expirations of TB tests, Food handler's cards, CPR/First Aid cards, etc.
- Personnel issues: benefits, compensation, FMLA, terminations, EDD claims, UI, DOJ fingerprint issues, Workers' Comp claims, etc.
- Maintain program for sending and receiving Employer Pull Notice Information to/from the DMV in a further effort to go paperless.
- Balance health insurance statements.
- Processed Workers' Comp & Unemployment Claims.
- Attended UITS, HDEAC, EDD, SISC, Health Care Reform, & SBCSS UI workshops & trainings.
- Attended board meetings for High Desert Employer Advisory Council
- Calculated pay reconciliations for finance department for employees' terminations, leaves, etc.
- Updated HR forms to include EDD, retirement, etc for 2013 changes.
- Updated workers' comp and student accident forms.
- Sold Lewis Center Bus
- Cross training GA generalist.
- Meet with Payroll to go over changes to Benefit Reports to track FMLA and PNS use and changes to time reports (i.e. due on the 15<sup>th</sup> of the month instead of the last weekday)
- HR all staff meetings for NSAA and AAE – provide training for all employees on policies / procedures and changes to both.
- Assisted with open enrollment workshops at all campuses.

Facilities Department  
Darren Dowd

#### MRC

- Attended weekly construction meetings for gym
- Working with contractors on site for gym construction
- Summer cleaning and repairs
- Ordered new thermostats for automatic system
- Shade structure and tables ordered for new eating area
- 3 new portables have arrived for the expansion

#### TBC

- Parking lot resealed and striped
- Summer cleaning and repairs
- New air conditioner unit put on Kindergarten classroom

#### CORWIN

- Summer cleaning and repairs
- Preparing to scrape and clear back field

#### NSAA

- Summer cleaning and repairs
- New portables installed with new furniture
- New tables added for new eating area
- Ordering shade structure for new eating area and pick up area
- Added parking
- New electrical ran in cafeteria for lunch program
- Getting bids on hydroseeding grass areas

## Lewis Center for Educational Research

### K16 BRIDGE PROGRAM

**Date:** August 29, 2013

**To:** Rick Piercy

**From:** Chris Piercy

**Re:** K16 Bridge Program

- **San Bernardino Unified School District:** We are still in the process of finalizing the MOU with three San Bernardino educational institutions. We feel confident it should be completed and signed by October. The addition of CSUSB will be a major development in our program in that it will extend the Digital Data Pipeline to a CSU campus and open the door to guaranteed acceptance of students directly into CSUSB. We will begin with the partnership in San Bernardino but will look to expand the Lewis Center, community college, and CSUSB connection to other areas of Region 9. I met with the SBCUSD principals in hopes that we would have two that would want to be part of the first year senior roll out. What we got was requests by 7 high school principals to be part of the initial program. I will be meeting with the district staff to decide how we are going to implement at this many high schools with the goal of doubling the number of students transitioning to San Bernardino Valley and Crafton Hills College next fall.
- **Grant Opportunity with State:** We have been encouraged to submit a proposal to manage the new California Community College Education Planning Program. We already have in place many of the pieces called for in the grant request (electronic education plans, Digital Data Pipeline, remediation programs, etc). We have put together a team to address the grants focus and to develop an implementation plan that we will be submitting. The grant is for five years and up to six million per year. If we are not successful we will work with the winning group since we have in place the K-12 program component.
- **Hartnell expanding K16 Bridge:** I have been contacted by Hartnell College (one of our Bridge Colleges). They will be expanding their K-16 Bridge Program to 14 high schools; from King City to Monterey. Hartnell is putting in place the personnel to handle the program and to provide support to their feeder schools. The team that I work with at Hartnell has told me that they are very interested in taking the MOU we are developing with San Bernardino to San Jose State to see if they can copy the San Bernardino K-16 plan.
- **Kick-Off Conference at VVC:** We will be holding our Sixth Annual K16 Bridge Kick-Off for administrators and counselors from around the Victor Valley on September 13<sup>th</sup> from 8:30 am to 11:30 am. If you are interested in attending contact Kim Bunnell at [kbunnell@lcer.org](mailto:kbunnell@lcer.org).
- **New Cohort Program at Victor Valley College:** I mentioned in the last report that we are expanding the offering of cohorts at VVC this coming fall. I will be meeting

with a number of departments at VVC in the next few weeks to be able to roll out those plans on September 13<sup>th</sup>. One of the most popular will be a CSI cohort and Pre-Med cohort. We think that these two will draw a lot of attention.

- **Fully verified matriculation reports:** Through the K16 Bridge Program and because of the hard work of David Kenneally, VVC will have the first electronic fully verifying matriculation system we know of in California next year. This program will give students, parents, counselors, and administrators a clear view of where the students are in the matriculation process. This will help us tremendously in making sure students are ready to register at VVC before they graduate from high school.

## Lewis Center for Educational Research

### STAFF REPORT

Date: September 9, 2013  
To: Foundation Board  
From: Cheryl Thompson  
Re: Development and Media Relations, Manager

This will be my last staff report for the Board. I have been honored to work with you these many years and thank you for your support. The past four months have been intensive planning for the Festival of the Arts Show and Sale on Sept 14<sup>th</sup>. I hope to see all of you at the reception the night before and at the Festival on Saturday. Thank you for your support for this successful Foundation Board fundraiser.

A list of activities:

- Continued to contact and secure sponsorships for Art Festival
- Photographed various activities for media and historical purposes
- Preparing files for archiving
- Compiling news articles for an archive collection
- Update posts on 'what's new' and articles on web, including continuing effort of posting 10 years of archived articles
- Posted news and photos on Lewis Center Facebook page
- Articles written and published in media outlets, informed media of story ideas and events
- Worked on specific media outreach for the Art Festival
- Was interviewed by El Dorado Radio Station along with Rick Piercy and Donna Siegel
- Attended bi-monthly workshops with the Public Relations Coalition of the High Desert
- Attended monthly Apple Valley, Victorville, and High Desert Hispanic Chamber meetings
- Wrote follow up thank you letters for donations
- Posted donations on database
- Participated and collaborated in telephone conversations with consultant Greg Waskul for monthly eBriefing emailed
- Closing down office for impending retirement
- Provide assistance in front office at Thunderbird when receptionist is unavailable

**Foundation Board, AAE School Board Committee and NSAA School Board Committee  
Joint Attendance Log  
2013**

	January	February	March Combined	April	May	June Combined	August	September Combined	October	November	December Combined	% of Attendance To Date
Andrew Jaramillo	Present	Absent	Present	Present	Absent	Present	Present					71%
Buck Goodspeed			Present			Present						100%
Bud Biggs			Present			Present						100%
David Bains	Present	Present	Absent	Present	Present	Present	Present					86%
Donna Siegel			Present			Absent						50%
Duberly Beck					Present	Present	Present					100%
Jack Hamilton												
Jeffrey Lewis	Present	Present	Present	Present	Present	Present	Present					100%
Jose Palavox	Absent	Present	Present	Present	Absent	Present	Present					71%
Kevin Porter	Absent	Present	Present	Present	Present	Present	Present					86%
Kirtland Malhum			Absent			Present						50%
Marcia Vargas							Present					100%
Regina Bell			Present			Present						100%
Rick Wolf	Absent	Present	Absent	Present	Present	Absent	Absent					43%
Robert Lovingood	Present	Absent	Absent	Absent	Present	Present	Absent					43%
Russell Stringham	Present	Present	Absent	Present	Present	Present	Absent					71%
Scott Johnson	Present	Present	Present	Present	Present	Present	Present					100%

## American Red Cross Shelter Agreement

The American National Red Cross ("Red Cross"), a not-for-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disaster strikes. The disaster relief activities of the Red Cross are made possible by the American public, as the organization is supported by private donations and facility owners who permit their buildings to be used as a temporary refuge for disaster victims. This agreement is between the Red Cross and a facility owner ("Owner") so the Red Cross can use the facility as an emergency shelter during a disaster.

DR#: \_\_\_\_\_ Facility: Lewis Center for Educational Research/  
Academy for Academic Excellence

### Parties and Facility

Owner:  
Legal name: High Desert Partnership in Academic Excellence Foundation, Inc.  
Chapter: \_\_\_\_\_  
24-Hour Point of Contact:  
Name and title: Darren Dowd, Facilities Manager  
Work phone: 760-403-5353 Cell phone/pager: 760-403-5353  
Address for Legal Notices:  
17500 Mana Rd.  
Apple Valley, CA 92307

Red Cross:  
Legal name: The American National Red Cross  
Chapter: Inland Empire Chapter / High Desert section  
24-Hour Point of Contact:  
Name and title: April Mobley Wing, Disaster Services Manager  
Work phone: (909) 888-1481 Cell phone/pager: (760) 954-4476  
Address for Legal Notices:  
202 W. Rialto Ave.  
San Bernardino, CA 92408

*Copies of legal notices must also be sent to:*  
The American National Red Cross, Office of the General Counsel,  
2025 E Street, NW, Washington DC 20006  
and  
The American National Red Cross, Disaster Operations,  
2025 E Street NW, Washington, DC 20006.

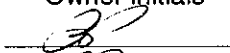
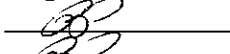

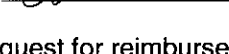
Shelter Facility:  
(Insert name and complete street address of building or, if multiple buildings, write "See attached Facility List" and attach Facility List including complete street address of each building that is part of this Agreement).  
Lewis Center for Educational Research/Academy for Academic Excellence  
17500 Mana Rd.  
Apple Valley, CA 92307

## Terms and Conditions

1. **Use of Facility:** Upon request and if feasible, the Owner will permit the Red Cross to use the Facility on a temporary basis as an emergency public shelter.
2. **Shelter Management:** The Red Cross will have primary responsibility for the operation of the shelter and will designate a Red Cross official, the Shelter Manager, to manage the sheltering activities. The Owner will designate a Facility Coordinator to coordinate with the Shelter Manager regarding the use of the Facility by the Red Cross.
3. **Condition of Facility:** The Facility Coordinator and Shelter Manager (or designee) will jointly conduct a pre-occupancy survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Facility/Shelter Opening/Closing Form, available on CrossNet, to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment that the Red Cross should not use while sheltering in the Facility. The Red Cross will exercise reasonable care while using the Facility as a shelter and will make no modifications to the Facility without the express written approval of the Owner.
4. **Food Services:** Upon request by the Red Cross, and if such resources exist and are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate the provision of meals at the direction of and in cooperation with the Shelter Manager. The Food Service Manager will establish a feeding schedule, determine food service inventory and needs, and supervise meal planning and preparation. The Food Service Manager and Shelter Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies in the Facility before it is turned over to the Red Cross.
5. **Custodial Services:** Upon request by the Red Cross and if such resources exist and are available, the Owner will make its custodial resources, including supplies and custodial workers, available to provide cleaning and sanitation services at the shelter. The Facility Coordinator will designate a Facility Custodian to coordinate the provision of cleaning and sanitation services at the direction of and in cooperation with the Shelter Manager.
6. **Security:** In coordination with the Facility Coordinator; the Shelter Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any public safety issues at the Shelter.
7. **Signage and Publicity:** The Red Cross may post signs identifying the shelter as a Red Cross shelter in locations approved by the Facility Coordinator and will remove such signs when the shelter is closed. The Owner will not issue press releases or other publicity concerning the shelter without the express written consent of the Shelter Manager. The Owner will refer all media questions about the shelter to the Shelter Manager.
8. **Closing the Shelter:** The Red Cross will notify the Owner or Facility Coordinator of the closing date for the shelter. Before the Red Cross vacates the Facility, the Shelter Manager and Facility Coordinator will jointly conduct a post-occupancy survey, using the second page of the Shelter/Facility Opening/Closing Form to record any damage or conditions. The Shelter Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the shelter operation.
9. **Reimbursement:** The Red Cross will reimburse the Owner for the following:
  - a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross will select from among bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.



- b. *Reasonable costs associated with custodial and food service personnel* which would not have been incurred but for the Red Cross's use of the Facility for sheltering. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. *Reasonable, actual, out-of-pocket operational costs*, including the costs of the utilities indicated below, to the extent that such costs would not have been incurred but for the Red Cross's use of the Premises (both parties must initial all utilities to be reimbursed by the Red Cross):

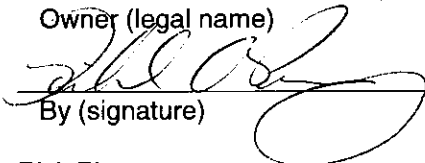
	Owner initials	Red Cross initials
Water	<u></u>	_____
Gas	<u></u>	_____
Electricity	<u></u>	_____
Waste Disposal	<u></u>	_____

The Owner will submit any request for reimbursement to the Red Cross within 60 days after the shelter closes. Any request for reimbursement for food, supplies or operational costs must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked at the shelter.

- 10. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.
- 11. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to bodily injury, death and property damage arising from the negligence of the Red Cross during the use of the Premises.
- 12. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.

HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE FOUNDATION, INC.

Owner (legal name)

  
By (signature)

Rick Piercy  
Name (printed)

President/CEO  
Title

Date 7/18/2013

THE AMERICAN NATIONAL RED CROSS  
(legal name)

\_\_\_\_\_  
By (signature)

Pedro Ayala  
Name (printed)

Regional Director, Emergency Services  
Title

Date

*Regular Joint Meeting of the  
High Desert "Partnership in Academic Excellence" Foundation, Inc. Board of Directors  
Academy for Academic Excellence School Board Committee and  
Norton Space and Aeronautics Academy School Board Committee*

*Minutes, June 17, 2013*

**1.0 Call to Order**

Bud Biggs, Chairman of the Board, called the meeting to order at 8:00 a.m.

**2.0 Roll Call**

Foundation Board Members David Bains, Duberly Beck, Bud Biggs, Regina Bell, Buck Goodspeed, Andrew Jaramillo, Scott Johnson, Jeff Lewis, Robert Lovingood, Kirtland Mahlum, Jose Palafox, Kevin Porter and Russell Stringham were present.

*Regina Bell, Robert Lovingood and Andrew Jaramillo left before the votes.*

Foundation Board Members Michael Orosco, Donna Siegel and Rick Wolf were absent.

AAE School Board Committee Members David Bains, Robert Lovingood, Jose Palafox, Kevin Porter and Russell Stringham were present.

*Robert Lovingood left before the votes.*

AAE School Board Committee Member Rick Wolf was absent.

NSAA School Board Committee Members Duberly Beck, Andrew Jaramillo, Scott Johnson and Jeff Lewis were present.

*Andrew Jaramillo left before the votes.*

NSAA School Board Committee Member Michael Orosco was absent.

Staff members Teresa Dowd, Lupita Girard, Rick Piercy, Gordon Soholt and Jim Southwick were also present.

Jack Hamilton and Marcia Vargas were in attendance and introduced.

**3.0 Public Comments: None**

**4.0 Special Presentations/Announcements:**

.01 Dr. Michael Orosco was not in attendance so the presentation was not made.

.02 Jim Southwick presented on Common Core State Standards (CCSS), California Measurement of Academic Performance and Progress for the 21<sup>st</sup> Century (CalMAPP21) and Smarter Balanced Assessment Consortium (SBAC). CalMAPP21 replaces the STAR test and gives a more focused, deeper understanding and comparison on a larger level. There will also be changes to the educational funding model tied to achievement and accountability. The County will be tracking this. We piloted Common Core in grades 3 – 9 at AAE this year. It is still in legislation but we have a roll out plan and staff are being trained so we are ahead of the curve.

**5.0 Correspondence:** Included in the packet.

**6.0 Discussion Items:**

.01 Rick has been meeting with each Board member individually and has requested that each member give a tour at one of the school campuses monthly. Members are to let us know when they would like to schedule the tours.

.02 Rick discussed the need for more Personnel Committee members. Kirtland Mahlum volunteered for the committee.

**7.0 Information**

.01 The Board meeting schedules for 2013-14 were included in the packet. Board members should be sure to place these dates on their calendars as attendance is important.

.02 Staff reports were included in the packet.

.03 Rick Piercy reported that the City of San Bernardino is asking for us to put an 850' median on Central Ave. in front of NSAA. We do not feel this is a good option and would like to look at other solutions.

The gym construction at AAE is coming along and we would be happy to give Board members a tour if interested.

We are working on moving Corwin and Thunderbird students to the Mojave River Campus for the 2014-15 school year. The Town of Apple Valley is requiring us to pay a share of a stop light at Tuscola and Apple Valley Rd. We are getting traffic statistics together. There won't be as much of an increase in traffic moving these students over as many of those families have students at Mojave River Campus as well.

.04 Gordon Soholt reported that we received a letter from the Freedom from Religion Foundation to cease and desist using church facilities for Baccalaureate and graduation ceremonies. We have contacted counsel regarding the issue and will change the name of Baccalaureate to Senior Awards. We will look into possibly holding graduation in the gym, but many schools use a church facility for their graduation ceremony.

A blood drive is being held June 20, 2013 for replenishment credit for Karen McGrath, an AAE teacher.

## **8.0 Standing Board Committee Reports**

- (a) Russell Stringham reported that the Budget Committee has reviewed the proposed budget for 2013-14 and recommends approval.
- (b) Donna Siegel reported that there is an Art Show Reception fundraiser on the evening of September 13 and requested all Board members to attend and bring colleagues. The Art Show itself is September 14. Please support the Foundation's biggest fundraiser.
- (c) The Personnel Committee had no report.

## **9.0 Foundation Board Consent Agenda**

On a motion by Scott Johnson, seconded by Jeff Lewis, vote 12-0, the Foundation Board of Directors approved Consent Agenda Items 9.01 – 9.11.

- .01 Approve Minutes of March 18, 2013 Regular Meeting
- .02 Approve July 1, 2012 through June 1, 2013 Financial Reports
- .03 Approve Foundation Financial Reports for February, March and April, 2013
- .04 Approve Credit Card for Lisa Lamb (AAE Principal) with a \$5,000 Limit
- .05 Approve Credit Card for Christian Ruiz (ASB Advisor) with a \$2,000 Limit
- .06 Accept Resignations of Dr. Michael Orosco and Rosalie Cameron
- .07 Approve 2013-14 Budget
- .08 Approve BP 5111: Homeless Students
- .09 Accept Resolution Appointing a Courtroom Representative to Victorville Superior Court
- .10 Approve BP 2400: Hiring Practices Revision
- .11 Approve AR 2400: Hiring Practices Revision

## **10.0 Foundation Board Action Items**

- 01. On a motion by Scott Johnson, seconded by David Bains, vote 12-0, the Foundation Board of Directors ratified Jack Hamilton as a Member of the High Desert "Partnership in Academic Excellence" Foundation, Inc. Board of Directors.
- 02. On a motion by Kirtland Mahlum, seconded by Kevin Porter, vote 12-0, the Foundation Board of Directors ratified Marcia Vargas as a Member of the High Desert "Partnership in Academic Excellence" Foundation, Inc. Board of Directors and the Norton Space and Aeronautics Academy School Board Committee.

## **11.0 NSAA School Board Committee Consent Agenda**

On a motion by Scott Johnson, seconded by Duberly Beck, vote 3-0, the NSAA School Board Committee approved Consent Agenda items 11.01-11.04.

- .01 Approve Minutes of May 22, 2013 Regular Meeting
- .02 Approve NSAA Finance Report
- .03 Approve CARS 2013-14 Application for Funding - NSAA
- .04 Approve Resolution 2013-01 NSAA Education Protection Account

## **12.0 AAE School Board Committee Consent Agenda**

On a motion by Russell Stringham, seconded by David Bains, vote 4-0, the AAE School Board Committee approved Consent Agenda Items 12.01 – 12.04.

- .01 Approve Minutes of May 9, 2013 Regular Meeting
- .02 Approve AAE Comparatives
- .03 Approve CARS 2013-14 Application for Funding - AAE
- .04 Approve Resolution 2013-01 AAE Education Protection Account

**13.0 STAFF COMMENTS:** Gordon Soholt thanked Board members for attending the AAE graduation. Staff appreciates seeing the Board there.

**14.0 BOARD MEMBER COMMENTS:** Russell Stringham thanked Jim Southwick for the presentation.

Jose Palafox congratulated the AAE on their ROTC program. He also asked why we have a “no D” policy. Rick Piercy answered that a D is a sympathetic F. Jose would like the AAE School Board Committee to look into the policy as it affects GPA.

Kirtland Mahlum apologized for a comment to a staff member at graduation that could have been misinterpreted.

**15.0 ADJOURNMENT:** Chairman Biggs

The meeting was adjourned at 10:00 a.m.

## Lewis Center for Educational Research

## Balance Sheet

As of 9/3/2013

Current Year

## Assets

Union-Checking	3,324,932.97
Union-Savings	250,003.78
DCB-Checking	159,840.77
DCB-Gold	151,827.10
DCB-NASA	6,208.72
DCB-CD	0.00
Petty Cash	19,859.00
Accounts Receivable	96,798.96
Prepaid Expenses	34,984.33
Fixed Assets	<u>9,818,534.81</u>
Total Assets	<u>13,862,990.44</u>

## Liabilities and Net Assets

Accounts Payable Vendor	300,802.20
Accounts Payable - CDE	0.00
Other Liability	622,026.04
Long Term Debt	1,920,258.62
Fund Balance	10,131,154.28
Excess Revenues over Expenditures	<u>888,749.30</u>
Total Liabilities and Net Assets	<u>13,862,990.44</u>

Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
From 7/2/2013 Through 7/1/2014

	Bridge	AAE	Global Ops	NSAA	Operating	IT	Total
Revenue							
Revenue							
Revenue	<u>35,000.00</u>	<u>3,939,129.75</u>	<u>238.00</u>	<u>1,281,376.99</u>	<u>441,629.01</u>	<u>122.60</u>	<u>5,697,496.35</u>
Total Revenue	35,000.00	3,939,129.75	238.00	1,281,376.99	441,629.01	122.60	5,697,496.35
Interest							
Revenue - Interest	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.77</u>	<u>0.00</u>	<u>5.77</u>
Total Interest	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.77</u>	<u>0.00</u>	<u>5.77</u>
Total Revenue	<u>35,000.00</u>	<u>3,939,129.75</u>	<u>238.00</u>	<u>1,281,376.99</u>	<u>441,634.78</u>	<u>122.60</u>	<u>5,697,502.12</u>
Expense							
Salaries							
Certificated	12,333.32	769,406.79	2,000.00	319,906.93	55,150.53	0.00	1,158,797.57
Classified	<u>0.00</u>	<u>162,076.44</u>	<u>26,107.06</u>	<u>70,016.72</u>	<u>154,362.65</u>	<u>55,031.88</u>	<u>467,594.75</u>
Total Salaries	12,333.32	931,483.23	28,107.06	389,923.65	209,513.18	55,031.88	1,626,392.32
Benefits							
Total Benefits	<u>813.12</u>	<u>246,016.23</u>	<u>10,956.64</u>	<u>104,732.56</u>	<u>59,757.45</u>	<u>18,064.61</u>	<u>440,340.61</u>
Total Benefits	813.12	246,016.23	10,956.64	104,732.56	59,757.45	18,064.61	440,340.61
Books and Supplies							
Laptop Program	0.00	0.00	0.00	0.00	0.00	(570.83)	(570.83)
Other	<u>0.00</u>	<u>67,118.47</u>	<u>782.06</u>	<u>78,730.99</u>	<u>41,828.77</u>	<u>59,811.60</u>	<u>248,271.89</u>
Total Books and Supplies	0.00	67,118.47	782.06	78,730.99	41,828.77	59,240.77	247,701.06
Services, Other Operating Expenses							
Total Services, Other	<u>1,876.69</u>	<u>28,840.03</u>	<u>1,564.39</u>	<u>32,814.10</u>	<u>128,743.63</u>	<u>35,945.49</u>	<u>229,784.33</u>
Total Services, Other	1,876.69	28,840.03	1,564.39	32,814.10	128,743.63	35,945.49	229,784.33
Operating Expenses							
Capital Outlay							
Total Expense	<u>12,420.00</u>	<u>0.00</u>	<u>0.00</u>	<u>276,882.53</u>	<u>539,004.21</u>	<u>17,271.05</u>	<u>845,577.79</u>
Total Expense	<u>27,443.13</u>	<u>1,273,457.96</u>	<u>41,410.15</u>	<u>883,083.83</u>	<u>978,847.24</u>	<u>185,553.80</u>	<u>3,389,796.11</u>

**Lewis Center for Educational Research  
Academy for Academic Excellence  
Norton Space and Aeronautics Academy**  
Statement of Revenues and Expenditures by Period  
Comparative of 2011/12 and 2012/13

	<b>07/01/2012 - 6/1/2013</b>			<b>07/01/2013 - 6/1/2014</b>		
	Actuals year-to-date	Total Budget	Budget Variance	Actuals year-to-date	Total Budget	Budget Variance
Revenue						
Revenue						
Revenue	<u>4,477,135.12</u>	<u>14,189,381.00</u>	<u>(9,712,245.88)</u>	<u>5,697,496.35</u>	<u>15,468,618.00</u>	<u>(9,771,121.65)</u>
Budget Carryover	<u>142,300.00</u>	<u>853,800.00</u>	<u>(711,500.00)</u>	<u>67,908.22</u>	<u>407,450.00</u>	<u>(339,541.78)</u>
Capital Improvements				<u>146,000.00</u>	<u>876,000.00</u>	<u>(730,000.00)</u>
Total Revenue	4,619,435.12	15,043,181.00	(9,712,245.88)	5,911,404.57	16,752,068.00	(9,771,121.65)
Interest						
Revenue - Interest	<u>2,388.01</u>	<u>25,000.00</u>	<u>(22,611.99)</u>	5.77	5,000.00	(4,994.23)
Total Interest	<u>2,388.01</u>	<u>25,000.00</u>	<u>(22,611.99)</u>	<u>5.77</u>	<u>5,000.00</u>	<u>(4,994.23)</u>
Total Revenue	<u>4,621,823.13</u>	<u>15,068,181.00</u>	<u>(9,734,857.87)</u>	<u>5,911,410.34</u>	<u>16,757,068.00</u>	<u>(9,776,115.88)</u>
Expense						
Salaries						
Certificated	928,431.07	6,158,416.00	5,229,984.93	1,158,797.57	6,913,206.00	5,754,408.43
Classified	<u>406,373.80</u>	<u>2,717,594.00</u>	<u>2,311,220.20</u>	<u>467,594.75</u>	<u>3,008,084.00</u>	<u>2,540,489.25</u>
Total Salaries	1,334,804.87	8,876,010.00	7,541,205.13	1,626,392.32	9,921,290.00	8,294,897.68
Benefits	386,262.79	2,585,375.00	2,199,112.21	440,340.61	2,774,131.00	<u>2,333,790.39</u>
Books and Supplies	281,302.24	1,275,998.00	994,695.76	247,701.06	1,362,274.00	<u>1,114,572.94</u>
Services, Other Operating Expenses	189,334.19	1,438,998.00	1,249,663.81	229,784.33	1,568,444.00	<u>1,338,659.67</u>
Capital Outlay	265,012.94	342,000.00	76,987.06	845,577.79	963,500.00	<u>117,922.21</u>
Other Outgo	<u>39,753.34</u>	<u>292,750.00</u>	<u>252,996.66</u>	<u>0.00</u>	<u>161,000.00</u>	<u>161,000.00</u>
Total Expense	<u>2,496,470.37</u>	<u>14,811,131.00</u>	<u>12,314,660.63</u>	<u>3,389,796.11</u>	<u>16,750,639.00</u>	<u>13,360,842.89</u>



Lewis Center for Educational Research  
 Check/Voucher Register - Board Report - 10K  
 From 7/2/2013 Through 9/3/2013

Effective Date	Check Number	Vendor Name	Check Amount	Transaction Description
7/3/2013	30833	Employment Development Dept.	15,491.04	PIT #815-1243-6
7/3/2013	30841	SBCSS	18,774.07	NSAA STRS contributions for June
7/3/2013		SBCSS	60,614.50	LCER/A AE - STRS contributions for June
7/3/2013	30846	SBCSS	35,760.14	LCER/A AE - PERS contributions for June
7/3/2013	30873	CharterSAFE	50,340.54	25% premium payment for 2013/14 insurance products
7/3/2013	30876	Calif Career Info System	12,420.00	Eureka Bridge renewal
7/10/2013	30885	Architecture for Education Inc	14,265.00	Contract payment for NSAA CUP
7/10/2013	30893	LCC 3 Construction Services	11,262.00	CM Services - May 2013
7/10/2013		LCC 3 Construction Services	11,547.00	CM services for June 2013
7/15/2013	30922	SISC	123,614.80	Health coverage for July 2013
7/19/2013	30938	Nigro & Nigro, PC	10,800.00	Progress billing for 21012/13 audit
7/19/2013	30942	Southern California Edison	19,505.00	Acct #2-21-356-3786
7/26/2013	30975	Conco Construction	436,789.58	Progress pymt for Gym - #7
7/29/2013	30978	Employment Development Dept.	24,793.35	Acct #942-6189-8 Contributions for 13-2
7/31/2013	188		154,986.35	Group: CLASS; Pay Date: 7/31/2013
8/1/2013	187		395,688.64	Group: CERT; Pay Date: 8/1/2013
8/1/2013	31013	Pearson Education, Inc.	13,136.06	Common Core Math
8/2/2013	30987	Employment Development Dept.	18,138.94	PIT #815-1243-6
8/2/2013	30994	SBCSS	21,444.30	NSAA STRS contributions for July
8/2/2013		SBCSS	63,105.10	LCER/A AE - STRS contributions for July
8/2/2013	30999	SBCSS	36,671.86	LCER/A AE - PERS contributions for July
8/5/2013	31021	JL Russell Const. Restoration	191,770.52	Progress payment for work at Norton, relocate portable to AV
8/8/2013	31031	CDW Government, Inc.	16,146.00	26 Elmos Document cameras
8/14/2013	31022	SISC	143,521.00	Health coverage for Aug 2013
8/15/2013	31092	JL Russell Const. Restoration	21,384.22	Reimbursements for permits
8/21/2013	31119	Southern California Edison	14,912.03	Acct #2-21-356-3786
8/27/2013	31133	Architecture for Education Inc	15,375.00	Progress payment for NSAA CUP
8/27/2013	31134	Apple Valley Communications	15,636.47	Contracted pymt for Norton expansion
8/27/2013	31157	Santillana	12,767.30	ELD Curriculum
8/30/2013	190		163,491.41	Group: CLASS; Pay Date: 8/31/2013
9/3/2013	189		<u>430,755.76</u>	Group: CERT; Pay Date: 9/1/2013
Report Total			<u>2,574,907.98</u>	

Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
From 7/2/2013 Through 7/1/2014

	Actuals - This Month	Actuals - Year-to- Date	Budget - Year-to-Date	Total Budget for 13/14	Percent Total Budget Remaining
Revenue					
Revenue					
Revenue	5,697,496.35	5,697,496.35	14,179,566.52	15,468,618.00	(63.16)%
Budget Carryover	0.00	0.00	373,495.84	407,450.00	(100.00)%
Capital Improvements	<u>0.00</u>	<u>0.00</u>	<u>802,999.99</u>	<u>876,000.00</u>	<u>(100.00)%</u>
Total Revenue	5,697,496.35	5,697,496.35	15,356,062.35	16,752,068.00	(65.99)%
Interest					
Revenue - Interest	<u>5.77</u>	<u>5.77</u>	<u>4,583.33</u>	<u>5,000.00</u>	<u>(99.88)%</u>
Total Interest	<u>5.77</u>	<u>5.77</u>	<u>4,583.33</u>	<u>5,000.00</u>	<u>(99.88)%</u>
Total Revenue	<u>5,697,502.12</u>	<u>5,697,502.12</u>	<u>15,360,645.68</u>	<u>16,757,068.00</u>	<u>(66.00)%</u>
Expense					
Salaries					
Certificated	1,158,797.57	1,158,797.57	6,337,105.51	6,913,206.00	83.23%
Classified	<u>467,594.75</u>	<u>467,594.75</u>	<u>2,757,410.35</u>	<u>3,008,084.00</u>	<u>84.45%</u>
Total Salaries	1,626,392.32	1,626,392.32	9,094,515.86	9,921,290.00	83.61%
Benefits					
Total Benefits	<u>440,340.61</u>	<u>440,340.61</u>	<u>2,542,953.42</u>	<u>2,774,131.00</u>	<u>84.12%</u>
Total Benefits	440,340.61	440,340.61	2,542,953.42	2,774,131.00	84.13%
Books and Supplies					
Laptop Program	(570.83)	(570.83)	0.00	0.00	0.00%
Other	<u>248,271.89</u>	<u>248,271.89</u>	<u>1,248,751.15</u>	<u>1,362,274.00</u>	<u>81.77%</u>
Total Books and Supplies	247,701.06	247,701.06	1,248,751.15	1,362,274.00	81.82%
Services, Other Operating Expenses					
Total Services, Other Operating Expenses	<u>229,784.33</u>	<u>229,784.33</u>	<u>1,437,740.34</u>	<u>1,568,444.00</u>	<u>85.34%</u>
Total Services, Other Operating Expenses	229,784.33	229,784.33	1,437,740.34	1,568,444.00	85.35%
Capital Outlay					
Total Capital Outlay	<u>845,577.79</u>	<u>845,577.79</u>	<u>883,208.32</u>	<u>963,500.00</u>	<u>12.23%</u>
Total Capital Outlay	845,577.79	845,577.79	883,208.32	963,500.00	12.24%
Other Outgo - Debt Service					
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>147,583.33</u>	<u>161,000.00</u>	<u>100.00%</u>
Total Expense	<u>3,389,796.11</u>	<u>3,389,796.11</u>	<u>15,354,752.42</u>	<u>16,750,639.00</u>	<u>79.76%</u>

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
May 1 - May 31, 2013**

**CHECKING (HIGH DESERT PARTNERSHIP)**

<b>Beginning Balance</b>			\$1,382.49
<b>Revenue</b>			
Transfer from Savings - Golf Tournament	\$4,201.34		
<i>Total</i>	\$4,201.34		
<b>Expenditures</b>			
LGM Apple Valley LLC - Golf Tournament	\$1,471.31		
Apple Valley Golf Course - Golf Tournament	\$2,680.00		
LCER - Golf Tournament	\$50.03		
Brick Order Deposit Refund	\$200.00		
<i>Total</i>	\$4,401.34		
<b>Ending Balance</b>		<i>Total</i>	\$1,182.49

**SAVINGS (HIGH DESERT PARTNERSHIP)**

<b>Beginning Balance</b>			
Unrestricted Funds			\$28,329.16
Restricted Funds - HiDAS Endowment			\$63,958.52
Restricted Funds - Davis Endowment			\$12,898.59
Restricted Funds - Board Scholarship			\$1,185.84
Restricted Funds - Staff Scholarship			\$624.33
Restricted Funds - Mike Klein Teacher Scholarship			\$7,468.77
Restricted Funds - Rick Piercy Scholarship			\$2,970.98
Restricted Funds - IT Scholarship			\$441.26
Restricted Funds - Damiani Scholarship			\$181.75
Restricted Funds - Senior Leadership Team Scholarship			\$100.00
Restricted Funds - Bodhi Award Scholarship			\$508.00
Restricted Funds - Daniel Kobold Scholarship			\$18.00
Restricted Funds - Schools First Scholarship			\$400.00
Restricted Funds - AAE Employee Scholarship			\$145.00
Restricted Funds - AAE PTC Scholarship			\$4,015.29
Restricted Funds - Capital Campaign AAE			\$34,785.43
Restricted Funds - Capital Campaign NSAA			\$96.62
Restricted Funds - Apple Valley Legacy Trail Organization			\$97.50
			\$158,225.05
<b>Revenue</b>			
Hope Through Housing	\$11,495.76		
Donation	\$60.00		
Damiani Scholarship	\$5,000.00		
Art Show Sponsors - ICR	\$500.00		
Golf Tournament - AAE Capital Campaign	\$7,450.00		
Foundation Board Scholarship - Bains	\$100.00		
AAE Capital Campaign - Brick Campaign	\$1,043.10		
AAE Staff Scholarship	\$50.00		
AVLTO Donation	\$243.60		
Interest	\$14.48		
<i>Total</i>	\$25,956.94		
<b>Expenditures</b>			
Transfer to Checking - Golf Tournament Expenses	\$4,201.34		
	\$4,201.34		
<b>Ending Balance</b>			

Unrestricted Funds	\$40,386.95
Restricted Funds - HiDAS Endowment	\$63,965.76
Restricted Funds - Davis Endowment	\$12,900.04
Restricted Funds - Foundation Board Scholarship	\$1,285.99
Restricted Funds - AAE Staff Scholarship	\$674.33
Restricted Funds - Mike Klein Teacher Scholarship	\$7,469.50
Restricted Funds - Rick Piercy Scholarship	\$2,971.42
Restricted Funds - IT Scholarship	\$441.26
Restricted Funds - Damiani Scholarship	\$5,181.75
Restricted Funds - Senior Leadership Team Scholarship	\$100.00
Restricted Funds - VPA Scholarship (Bodhi Award)	\$508.00
Restricted Funds - Daniel Kobold Scholarship	\$18.00
Restricted Funds - Schools First Scholarship	\$400.00
Restricted Funds - AAE Employee Scholarship	\$145.00
Restricted Funds - AAE PTC Scholarship	\$4,015.58
Restricted Funds - AAE Capital Campaign	\$39,079.36
Restricted Funds - NSAA Capital Campaign	\$96.62
Restricted Funds - Apple Valley Legacy Trail Organization	\$341.10

*Total* \$179,980.65

**Total Checking and Savings**

**\$181,163.14**

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
June 1 - June 30, 2013**

**CHECKING (HIGH DESERT PARTNERSHIP)**

<b>Beginning Balance</b>		\$1,182.49
<b>Revenue</b>		
Transfer from Savings - Brick Order Refund	\$200.00	
Transfer from Savings - Apple Valley Legacy Trail	\$500.00	
Transfer from Savings - Capital Campaign	\$2,254.10	
<i>Total</i>	\$2,954.10	
<b>Expenditures</b>		
Adam Cambridge - Apple Valley Legacy Trail	\$500.00	
LCER - Gym Equipment	\$2,254.10	
<i>Total</i>	\$2,754.10	
<b>Ending Balance</b>	<i>Total</i>	\$1,382.49

**SAVINGS (HIGH DESERT PARTNERSHIP)**

<b>Beginning Balance</b>		
Unrestricted Funds		\$40,386.95
Restricted Funds - HiDAS Endowment		\$63,965.76
Restricted Funds - Davis Endowment		\$12,900.04
Restricted Funds - Board Scholarship		\$1,285.99
Restricted Funds - Staff Scholarship		\$674.33
Restricted Funds - Mike Klein Teacher Scholarship		\$7,469.50
Restricted Funds - Rick Piercy Scholarship		\$2,971.42
Restricted Funds - IT Scholarship		\$441.26
Restricted Funds - Damiani Scholarship		\$5,181.75
Restricted Funds - Senior Leadership Team Scholarship		\$100.00
Restricted Funds - Bodhi Award Scholarship		\$508.00
Restricted Funds - Daniel Kobold Scholarship		\$18.00
Restricted Funds - Schools First Scholarship		\$400.00
Restricted Funds - AAE Employee Scholarship		\$145.00
Restricted Funds - AAE PTC Scholarship		\$4,015.58
Restricted Funds - Capital Campaign AAE		\$39,079.36
Restricted Funds - Capital Campaign NSAA		\$96.62
Restricted Funds - Apple Valley Legacy Trail Organization		\$341.10
		\$179,980.65
<b>Revenue</b>		
AAE Graduation Bear Sales	\$330.00	
SLT Scholarship	\$1,000.00	
VPA Scholarship - Bodhi Award	\$242.00	
AAE Capital Campaign	\$2,000.00	
AAE Capital Campaign - Brick Campaign	\$2,546.40	
AAE Staff Scholarship	\$205.00	
AVLTO Donations	\$2,041.78	
Interest	\$13.99	
<i>Total</i>	\$8,379.17	
<b>Expenditures</b>		
Transfer to Checking - AVLTO Expense	\$500.00	
Transfer to Checking - Capital Campaign	\$2,254.10	
Transfer to Checking - Brick Order Deposit Refund	\$200.00	
	\$2,954.10	
<b>Ending Balance</b>		

Unrestricted Funds	\$40,718.91
Restricted Funds - HiDAS Endowment	\$63,972.76
Restricted Funds - Davis Endowment	\$12,901.44
Restricted Funds - Foundation Board Scholarship	\$1,286.13
Restricted Funds - AAE Staff Scholarship	\$879.33
Restricted Funds - Mike Klein Teacher Scholarship	\$7,470.20
Restricted Funds - Rick Piercy Scholarship	\$2,971.83
Restricted Funds - IT Scholarship	\$441.26
Restricted Funds - Damiani Scholarship	\$5,181.75
Restricted Funds - Senior Leadership Team Scholarship	\$1,100.00
Restricted Funds - VPA Scholarship (Bodhi Award)	\$750.00
Restricted Funds - Daniel Kobold Scholarship	\$18.00
Restricted Funds - Schools First Scholarship	\$400.00
Restricted Funds - AAE Employee Scholarship	\$145.00
Restricted Funds - AAE PTC Scholarship	\$4,015.86
Restricted Funds - AAE Capital Campaign	\$41,173.76
Restricted Funds - NSAA Capital Campaign	\$96.62
Restricted Funds - Apple Valley Legacy Trail Organization	\$1,882.88

*Total* \$185,405.72

***Total Checking and Savings***

**\$186,788.21**

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
July 1 - July 31, 2013**

**CHECKING (HIGH DESERT PARTNERSHIP)**

<b>Beginning Balance</b>		\$1,382.49
<b>Revenue</b>		
Transfer from Savings - AAE Staff and VPA Bodhi Scholarship	\$1,150.00	
Transfer from Savings - Multiple Scholarships	\$11,300.00	
Transfer from Savings - Kobold Scholarship	\$150.00	
<i>Total</i>	\$12,600.00	
<b>Expenditures</b>		
Boise State University - Justin Souter - SLT and PTC Scholarship	\$750.00	
Azusa Pacific University - Hanna Harbottle - SLT and Piercy Scholarship	\$1,000.00	
Cal Baptist University - Kyle Rodriguez - Damiani, Davis and Board Scholarship	\$6,000.00	
Azusa Pacific University - Christine Khoury - Peacock/Casillas, SLT, PTC, Board and School's First Scholarship	\$2,450.00	
UC Irvine - Janay Nunez - School's First and AAE Staff Scholarship	\$600.00	
Valley Sporting Goods - Art Show T-shirts	\$574.56	
<i>Total</i>	\$11,374.56	
<b>Ending Balance</b>	<i>Total</i>	\$2,607.93

**SAVINGS (HIGH DESERT PARTNERSHIP)**

<b>Beginning Balance</b>		
Unrestricted Funds		\$40,718.91
Restricted Funds - HiDAS Endowment		\$63,972.76
Restricted Funds - Davis Endowment		\$12,901.44
Restricted Funds - Board Scholarship		\$1,286.13
Restricted Funds - AAE Staff Scholarship		\$879.33
Restricted Funds - Mike Klein Teacher Scholarship		\$7,470.20
Restricted Funds - Rick Piercy Scholarship		\$2,971.83
Restricted Funds - IT Scholarship		\$441.26
Restricted Funds - Damiani Scholarship		\$5,181.75
Restricted Funds - Senior Leadership Team Scholarship		\$1,100.00
Restricted Funds - Bodhi Award Scholarship		\$750.00
Restricted Funds - Daniel Kobold Scholarship		\$18.00
Restricted Funds - Schools First Scholarship		\$400.00
Restricted Funds - AAE Employee Scholarship		\$145.00
Restricted Funds - AAE PTC Scholarship		\$4,015.86
Restricted Funds - Capital Campaign AAE		\$41,173.76
Restricted Funds - Capital Campaign NSAA		\$96.62
Restricted Funds - Apple Valley Legacy Trail Organization		\$1,882.88
		\$185,405.72
<b>Revenue</b>		
Art Show Reception Sponsor - Andrew Jaramillo	\$250.00	
Kobold Scholarship	\$300.00	
AAE Capital Campaign	\$191.09	
AAE Capital Campaign - Brick Campaign	\$879.00	
AVLTO Donations	\$586.20	
Interest	\$16.14	
<i>Total</i>	\$2,222.43	
<b>Expenditures</b>		
Transfer to Checking - AAE Staff Scholarship	\$800.00	
Transfer to Checking - VPA Bodhi Award Scholarship	\$750.00	
Transfer to Checking - SLT Scholarship	\$1,000.00	
Transfer to Checking - Piercy Scholarship	\$500.00	
Transfer to Checking - AAE PTC Scholarship	\$1,500.00	
Transfer to Checking - Damiani Scholarship	\$5,000.00	
Transfer to Checking - Davis Scholarship	\$500.00	
Transfer to Checking - Foundation Board Scholarship	\$1,000.00	
Transfer to Checking - Peacock/Casillas Scholarship	\$1,000.00	
Transfer to Checking - School's First Scholarship	\$400.00	
Transfer to Checking - Kobold Scholarship	\$150.00	
<i>Total</i>	\$12,600.00	

**Ending Balance**

Unrestricted Funds	\$39,971.17
Restricted Funds - HiDAS Endowment	\$63,980.83
Restricted Funds - Davis Endowment	\$12,403.05
Restricted Funds - Foundation Board Scholarship	\$286.29
Restricted Funds - AAE Staff Scholarship	\$79.33
Restricted Funds - Mike Klein Teacher Scholarship	\$7,471.00
Restricted Funds - Rick Piercy Scholarship	\$2,472.32
Restricted Funds - IT Scholarship	\$441.26
Restricted Funds - Damiani Scholarship	\$181.75
Restricted Funds - Senior Leadership Team Scholarship	\$100.00
Restricted Funds - VPA Scholarship (Bodhi Award)	\$0.00
Restricted Funds - Daniel Kobold Scholarship	\$168.00
Restricted Funds - Schools First Scholarship	\$0.00
Restricted Funds - AAE Employee Scholarship	\$145.00
Restricted Funds - AAE PTC Scholarship	\$2,516.18
Restricted Funds - AAE Capital Campaign	\$42,246.27
Restricted Funds - NSAA Capital Campaign	\$96.62
Restricted Funds - Apple Valley Legacy Trail Organization	\$2,469.08

*Total* \$175,028.15

**Total Checking and Savings**

**\$177,636.08**



# Academy for Academic Excellence School Board Committee

## Regular Meeting of the Board of Directors

Minutes  
August 8, 2013

**1.0 CALL TO ORDER:**

The meeting was called to order by Kevin Porter at 7:45 a.m.

**2.0 ROLL CALL:**

Directors Present: Kevin Porter, Jose Palafox and David Bains.

Directors Absent: Rick Wolf, Robert Lovingood, and Russell Stringham.

Staff Members Present: Rena Payne, Lisa Lamb, Gordon Soholt

**3.0 PUBLIC COMMENTS: None**

**4.0 SPECIAL PRESENTATIONS/ANNOUNCEMENTS:**

Mr. Soholt welcomed Wesley Kanawyer AAE's new Dean of Students for 5-12<sup>th</sup> grade. The Board was introduced to Rena Payne, Administrative Assistant to the Principal and Administrative Assistant to the Dean of Students, as she will be handling the Board Meeting minutes and agenda. Mr. Soholt and Mrs. Lamb advised that ASB will be presenting a Fashion Show to students during assemblies this month to go over dress code with students.

**5.0 STUDENT REPRESENTATIVE COMMENTS: None**

**6.0 CORRESPONDENCE: None**

**7.0 DISCUSSION ITEMS: None**

**8.0 INFORMATION:**

**.01 Principals Report**

- Update on the status of the Gym was shared. Floors in gym have arrived and Scott Gormley is overseeing the floor installation. Basketball hoops, scoreboard, tile & toilets are all installed. Completion of gym is projected for October 2013 and the grand opening is being planned by Mr. Gormley which is projected to be held in November. Three classrooms and a conference room are located upstairs. Board meetings will move to the new conference room once it is completed. Rooms upstairs will be for high school Spanish, ASB, and ROTC classes.
- AAE plans to have K-12<sup>th</sup> grade located on the Mojave River Campus by August 2014.

- Portables were donated by San Bernardino District saving AAE about \$1 million dollars. 6 portables are placed at Norton and 18 will be placed at the Mojave River Campus.
- Mineral City will be moved east of its current location.
- K-2 will move to where 5<sup>th</sup> – 6<sup>th</sup> grade classes are now.
- Concerns regarding Mineral City being safe from transients. Mineral City will be patrolled and secured by AAE security regularly.
- Grades 3<sup>rd</sup> -6<sup>th</sup> plan to be located behind bldg. N.
- Lease at Corwin expires at the end of this school year.
- Driving will channel around and through MRC campus to send traffic out through Riverside Drive.
- K -12 beginning of school start times will stagger each other to help with traffic flow.

**9.0 CONSENT AGENDA:**

**10.0 ACTION ITEMS:**

- .01 Approve Full Time Speech and Language Pathologist Waiver.

Action Item 10.01 was tabled to the next meeting as a quorum was not present.

**11.0 STAFF COMMENTS:**

- Mrs. Lamb advised AAE has scheduled seven one day trainings throughout the year on Common Core for ELA and Math.
- Staff will continue training during Thursday early release days.
- During the summer a three day Apple training was offered that included project based learning. Training was well attended by staff.
- Mrs. Lamb shared campus plans for projected changes on MRC campus.
- Mr. Soholt advised board members that the Tuscola traffic light is being handled by Mr. Piercy and overall cost is to be determined.
- Norton is going through changes. Parking lot plans are being handled by Mr. Cunningham who is working with town regarding the details.

**12.0 Board Comments: None**

**13.0 ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 8:13a.m.

Respectfully submitted,  
Rena Payne

Administrative Assistant to AAE Principal and Dean of Students AAE School Board

AAE - Budget Comparison 2012/13 to 2013/14

	2012-2013			2013-2014			Comparison	
	Total Budget \$ - Revised	Current Period Actual thru Aug 2012	Percent Total Budget-to-date	Total Budget \$ - Revised	Current Period Actual thru Aug 2013	Percent Total Budget-to-date	Percent to-date	Budget Comparison
Revenue								
Revenue								
Revenue	9,443,648.00	3,038,444.96	32.17%	9,869,782.00	3,934,724.82	39.87%		7.69%
Budget Carryover				169,000.00	28,166.67			
Capital Improvements				350,000.00	58,333.33			
Total Revenue	9,443,648.00	3,038,444.96	32.17%	10,388,782.00	4,021,224.82	38.71%		7.69%
Expense								
Salaries								
Certificated								
Certificated Salaries	4,157,804.00	628,961.51	15.13%	4,545,071.00	769,406.79	16.93%		1.80%
Total Certificated	4,157,804.00	628,961.51	15.13%	4,545,071.00	769,406.79	16.93%		1.80%
Classified								
Classified Salaries	1,082,030.00	150,823.33	13.94%	1,131,372.00	162,076.44	14.33%		0.39%
Referees	12,500.00	0.00	0.00%	12,500.00	0.00	0.00%		0.00%
Total Classified	1,094,530.00	150,823.33	13.78%	1,143,872.00	162,076.44	14.17%		0.39%
Total Salaries	5,252,334.00	779,784.84	14.85%	5,688,943.00	931,483.23	16.37%		1.53%
Benefits								
Health Benefits	773,844.00	111,449.13	14.40%	828,564.00	128,467.04	15.50%		1.10%
STRS	329,521.00	49,249.80	14.95%	360,610.00	60,804.99	16.86%		1.92%
PERS	142,214.00	18,383.74	12.93%	149,365.00	20,598.54	13.79%		0.86%
Employer Costs	267,436.00	40,689.88	15.21%	227,387.00	36,145.66	15.90%		0.68%
Total Benefits	1,513,015.00	219,772.55	14.53%	1,565,926.00	246,016.23	15.71%		1.19%
Books and Supplies								
Approved Text Books	78,000.00	55,238.25	70.82%	43,000.00	16,601.64	38.61%		-32.21%
Books	7,500.00	0.00	0.00%	7,250.00	0.00	0.00%		0.00%
Class Supplies	111,500.00	24,744.62	22.19%	247,013.00	15,960.41	6.46%		-15.73%
Equipment (under 5K)	14,600.00	823.38	5.64%	14,700.00	91.98	0.63%		-5.01%
Testing	12,200.00	3,467.50	28.42%	12,000.00	3,442.50	28.69%		0.27%
Field Trip	2,000.00	100.00	5.00%	2,000.00	80.99	4.05%		-0.95%
Food	120,000.00	9,379.84	7.82%	120,000.00	12,360.80	10.30%		2.48%
Office Supplies	16,500.00	1,371.80	8.31%	10,500.00	2,250.57	21.43%		13.12%
Emergency-First Aid	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%		0.00%
Bus	32,000.00	690.00	2.16%	32,000.00	0.00	0.00%		-2.16%
Books, Media, Library	12,000.00	6,467.32	53.89%	12,000.00	6,093.82	50.78%		-3.11%
Total Books and Supplies	407,800.00	102,282.71	25.08%	501,963.00	56,882.71	11.33%		-13.75%
Services, Other Operating Expenses								
Employee Admin	1,350.00	1,163.28	86.17%	1,600.00	121.85	7.62%		-78.55%
Travel	7,000.00	227.14	3.24%	12,000.00	192.00	1.60%		-1.64%
Training and Conferences	13,000.00	8,215.35	63.20%	21,275.00	2,266.47	10.65%		-52.54%
Dues and Memberships	10,150.00	0.00	0.00%	10,150.00	1,717.37	16.92%		16.92%
AVUSD Fees	7,905.00	0.00	0.00%	7,800.00	0.00	0.00%		0.00%
S B Co Fees		0.00			0.00			
Legal Fees	750.00	870.00		850.00	870.00	0.00%		0.00%
Consulting	72,000.00	0.00	0.00%	79,250.00	0.00	0.00%		0.00%
SELPA Services	79,250.00				0.00	#DIV/0!		#DIV/0!
Postage	250.00	0.00		250.00	552.00			
Rental - Leases	89,000.00	12,666.68	14.23%	169,000.00	14,996.78	8.87%		-5.36%
Special Events	10,100.00	975.00	9.65%	10,100.00	1,535.19	15.20%		5.55%
Furniture	5,000.00	0.00	0.00%	7,500.00	0.00			-8.15%
Total Services, Other Operating	295,755.00	24,117.45	8.15%	319,775.00	22,251.66	6.96%		-1.20%
Capital Outlay								
Bldg Improvements				350,000.00	0.00			
Total Capital Outlay			100.00%	350,000.00	0.00			
Total Expense	7,468,904.00	1,125,957.55	0.63	8,426,607.00	1,256,633.83	0.50		-12.23%

Total active accts = 800, laptop accts with one current pymt late = 5, % that are up-to-date = 99.9%, Inactive accts (students have left with laptop) = 2+2 staff

**A.A.E. Field Trip Request Form**

<u>Office use only</u>	
Date/Time submitted:	
Initials:	
Calendared:	
Initials:	

Today's Date **August 23, 2013**

Requested by: **Cynthia Allen**

Phone/ext.: **208**

Destination: **Disneyland Grad Nite**

Phone: **760-946-5414**

Desired date for trip: **May 28, 2014**

Alternate date:

School departure time: **12:00PM on May 28<sup>th</sup>**

School return time: **4:30AM on May 29<sup>th</sup>**

Destination arrival time: **1:30PM**

Destination departure: **3:00AM**

Overnight/Out-of-State stay: **YES** NO

Water activities involved: YES **NO**

Grade level: **12<sup>th</sup>**

cost: **\$120** students: adults:

Group size: students: **100** adults: **10**

AAE Bus requested? YES NO

AAE van requested? YES **NO**  
(Van seats = eight including driver)

AAE Bus available? YES NO

Charter Bus requested? **YES** NO

Bus company name: **Ebmeyer Charter**  
Bus company contact name: **Terry Bryant**

PTC sponsored? (paid by PTC) YES **NO**

**Trip description Class of 2014 Disneyland Grad Nite**

**Learning objectives (standards supported)**

I have followed the checklist prior to submitting this form

*Cynthia Allen*  
Teacher Signature

Principal Signature: *Lisa Lamb*

Date: *8/26/13*

Notes:

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP  
BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

**A.A.E. Field Trip Request Form**

<u>Office use only</u>	
Date/Time submitted:	
Initials:	
Calendared:	
Initials:	

Today's Date 8/21/13

Requested by: Christian Ruiz

Destination: Pine Summit Leadership Camp

Desired date for trip: Sept 13-15<sup>th</sup>

School departure time: 2pm

Destination arrival time: 3:00pm

Overnight/Out-of-State stay:  YES  NO

Grade level: 7-8

Group size: students: adults:

AAE Bus requested? YES  NO

AAE Bus available? YES  NO

Charter Bus requested? YES  NO

PTC sponsored? (paid by PTC) YES  NO

Phone/ext.: (760) 946-5414 ext 369

Phone: (760) 981-5390

Alternate date: N/A

School return time: 12pm

Destination departure: 10:45am

Water activities involved:  YES  NO

cost: students: ~~\$80~~ \$120 adults: \$120

Students will pay \$80/shu

ASB will pay \$40/shu

AAE van requested?  YES  NO  
(Van seats = eight including driver)

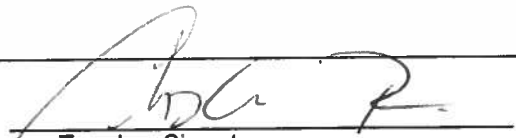
Bus company name:  
Bus company contact name:

<b>Trip description</b> This is an ASB Leadership Camp for our Middle school students.
---

<b>Learning objectives (standards supported)</b>
--

I have followed the checklist prior to submitting this form

Principal Signature: Lora Lamb

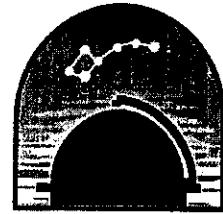
  
 Teacher Signature  
Date: 8/21/13

Notes:

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP  
BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

**Lewis Center for Educational Research  
Academy for Academic Excellence**

17500 Mana Road  
Apple Valley, CA 92307  
www.lewiscenter.org  
760-946-5414 Fax 760-963-9193



Lewis Center  
for  
Educational Research

August 6, 2013

**PUBLIC NOTICE**

Beginning August 5, 2013, applicant Courtney Robinson has been assigned as a full time Speech and Language Pathologist at the Academy for Academic Excellence. Mrs. Robinson will be employed in this position on the basis of a Waiver request through June 30, 2014.

There have been no objections regarding the issuance of this waiver.

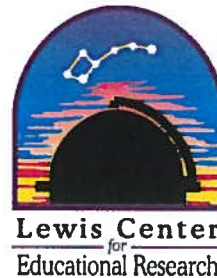
A handwritten signature in cursive script, appearing to read "Lisa Lamb", written over a horizontal line.

Lisa Lamb  
Principal  
Academy for Academic Excellence

6/26/13  
Date

# **Lewis Center for Educational Research Academy for Academic Excellence**

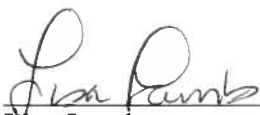
17500 Mana Road  
Apple Valley, CA 92307  
<http://www.lewiscenter.org>  
760-946-5414 Fax 760-946-0816



August 22, 2013

## **PUBLIC NOTICE**

The Lewis Center for Educational Research has been unable to recruit enough substitutes who have met the basic skills requirement. We are applying for a Variable Term CBEST waiver request for 30 day substitute, Heather Hagerman. This will give Heather one year to take and pass the CBEST while subbing Part Time in the Music classroom.



\_\_\_\_\_  
Lisa Lamb  
Principal  
Academy for Academic Excellence



\_\_\_\_\_  
Date

***Norton Space & Aeronautics Academy***  
**Regular meeting of the Board of Directors**

**Minutes**  
**August 21, 2013**

**1.0 CALL TO ORDER:**

The meeting was called to order by Chairman Jeff Lewis at 9:00 a.m.

**2.0 ROLL CALL:**

Chairman Jeff Lewis and Board Members Duberly Beck, Andrew Jaramillo, Scott Johnson and Marica Vargas were present.  
Staff members Gordon Soholt, Guadalupe Girard and Toni Preciado were present.

**3.0 CORRESPONDENCE:**

None

**4.0 SPECIAL PRESENTATION / ANNOUNCEMENTS:**

None

**5.0 DISCUSSION ITEMS:**

None

**6.0 INFORMATION:**

**Principal Report**

Some of the highlights Ms. Girard spoke of in her Principals' Report were:

- Noting that this is NSAA's first year with a 7<sup>th</sup> grade class
- Commended Facilities on their hard work over the summer getting our campus student ready
- Hydroseed was approved for the campus (next couple of weeks)
- Introduced NSAA's new staff members
- Spoke about parent involvement and urged participation in PTO
- Spoke on our upcoming events; Parents & Pastries, Back to School, Board meetings etc.

**.01 Approval of Principal Report** ~ Scott Johnson moved to Motion/Duberly Beck seconded the motion. All consent, no one opposed.

**7.0 PUBLIC COMMENTS:**

None



**8.0 CONSENT AGENDA:**

**.01 Approval of the July Financial Report** ~ Scott Johnson moved to Motion/  
Duberly Beck seconded the motion. All consent, no one opposed.

**9.0 ACTION ITEMS:**

None

**10.0 STAFF COMMENTS:**

Mr. Gordon Soholt commented on City permits delaying the building of a medium to help with the flow of traffic. He noted that an architect will be back to help with those plans.

**11.0 BOARD MEMBER COMMENTS:**

None

**12.0 ADJOURNMENT:**

There being no further business to come before the Board, Andrew Jaramillo motioned to end the meeting and Scott Johnson seconded the request. The meeting was adjourned at 9:25 a.m.

Respectfully submitted,  
Grace Yzquierdo, Administrative Assistant

Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
From 7/2/2013 Through 7/1/2014

4000 - NSAA

	Actuals for 13/14	Total Budget for 13/14	Percent of Budget Remaining
<b>Revenue</b>			
Revenue			
Revenue	1,280,960.99	5,340,349.00	(76.00)
Capital Improvements	83,333.33	500,000.00	(83.34)
Total Revenue	<u>1,364,294.32</u>	<u>5,840,349.00</u>	<u>(76.62)</u>
<b>Expense</b>			
Salaries			
Certificated			
Certificated Salaries	308,392.77	1,887,791.00	83.66%
Cert - Hourly	1,213.57	27,846.00	95.64%
Cert - Subs	714.51	27,500.00	97.40%
Cert - Supplemental	9,586.08	0.00	0.00%
Cert - Stipend	0.00	16,200.00	100.00%
Total Certificated	319,906.93	1,959,337.00	83.67%
Classified			
Classified Salaries	62,719.61	462,192.00	86.42%
Class - Hourly	178.75	53,820.00	99.66%
Class - Subs	725.08	2,500.00	70.99%
Class - Supplemental	6,393.28	3,100.00	(106.23)%
Total Classified	<u>70,016.72</u>	<u>521,612.00</u>	<u>86.58%</u>
Total Salaries	389,923.65	2,480,949.00	84.28%
Benefits			
Employee Benefits	52,396.43	340,787.00	84.62%
STRS	22,917.60	140,865.00	83.73%
PERS	12,683.99	88,503.00	85.66%
SS Classified	6,351.34	47,957.00	86.75%
Medicare	5,447.77	35,973.00	84.85%
SUI Classified	1,033.57	1,236.00	16.37%
Workers Comp	3,901.86	26,699.00	85.38%
Total Benefits	104,732.56	682,020.00	84.64%
Books and Supplies			
Approved Text Books	29,245.00	115,250.00	74.62%
Books	0.00	3,500.00	100.00%
Class Supplies	13,750.87	98,114.00	85.98%
Equipment (under 5K)	64.24	8,500.00	99.24%
Testing	1,743.38	8,200.00	78.73%
Food	12,049.68	224,000.00	94.62%
Janitorial	5,239.90	15,000.00	65.06%
Security	6,391.27	15,000.00	57.39%
Office Supplies	4,182.88	13,000.00	67.82%
Copier	1,467.82	20,000.00	92.66%
Emergency-First Aid	0.00	500.00	100.00%
Facilities - Maintenance	929.31	15,000.00	93.80%
Books, Media, Library	<u>3,666.64</u>	<u>10,000.00</u>	<u>63.33%</u>
Total Books and Supplies	78,730.99	546,064.00	85.58%

Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
From 7/2/2013 Through 7/1/2014

Services, Other Operating Expenses			
Employee Admin	144.00	1,100.00	86.90%
Travel	5,337.29	7,200.00	25.87%
Training and Conferences	1,657.89	26,700.00	93.79%
Dues and Memberships	119.92	3,500.00	96.57%
S B Co Fees	600.00	38,451.00	98.43%
Legal Fees	441.00	500.00	11.80%
Consulting	450.00	40,600.00	98.89%
SELPA Services	0.00	3,000.00	100.00%
Trash-Sewer	1,423.48	8,500.00	83.25%
Gardening	60.00	1,500.00	96.00%
Utilities	9,566.59	55,000.00	82.60%
Postage	350.00	2,000.00	82.50%
Rental - Leases	11,888.42	170,000.00	93.00%
Advertising - Marketing	0.00	1,500.00	100.00%
Public Relations	0.00	1,500.00	100.00%
Special Events	775.51	3,500.00	77.84%
Furniture	<u>19,928.75</u>	<u>17,000.00</u>	<u>(17.22)%</u>
Total Services, Other Operating Expenses	52,742.85	381,551.00	86.18%
Capital Outlay			
Sites - Improvements of Site	<u>256,953.78</u>	<u>500,000.00</u>	<u>48.60%</u>
Total Capital Outlay	256,953.78	500,000.00	48.61%
Other Outgo			
Interest Expense	0.00	1,000.00	100.00%
DCB - Loan principal	<u>0.00</u>	<u>50,000.00</u>	<u>100.00%</u>
Total Other Outgo	<u>0.00</u>	<u>51,000.00</u>	<u>100.00%</u>
Total Expense	<u>883,083.83</u>	<u>4,641,584.00</u>	<u>80.97%</u>